

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
April 6, 2015

PRESENT: Mayor Elizabeth Wytoski
Councilor John Bixler
Councilor John Collins (arrived at 6:35)
Councilor Annette Frank
Councilor Trini Marquez (arrived at 6:59)
Councilor Darrick Price
Councilor Erin Taylor (arrived at 6:46)

ABSENT:

STAFF: Scott Pingel, City Manager
Steve Sagmiller, Public Works Director
Peggy Selberg, City Recorder

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:31 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Bixler, Frank, and Price. Councilors Collins, Marquez and Taylor would arrive later.

C. CONSENT AGENDA

1. **Approval of Meeting Minutes**
 - a. **Regular Session of March 2, 2015**
 - b. **Special Session/Work Session of March 16, 2015**

ANNETTE FRANK MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION OF MARCH 2, 2015 AND THE SPECIAL SESSION/WORK SESSION OF MARCH 16, 2015. SECONDED BY JOHN BIXLER. Motion carried with Bixler, Frank, Price and Wytoski voting aye. Collins, Marquez and Taylor absent.

Mayor Wytoski noted the arrival of Councilor Collins.

D. APPEARANCE OF INTERESTED CITIZENS

Mayor Wytoski introduced Nathan and Colin Walker (16800 SE Castro Heights Rd, Amity). Nathan Walker stated they were representing Boy Scout Troop 244 and BSA Troop 244 and would like to invite the City Councilors to their fundraising Scout auction on May 9th.

Mayor Wytoski introduced Marlena Bertram (621 Rummel St, McMinnville). Ms. Bertram stated she was from Your Community Mediators and would like to request funding for Your Community Mediators. Mayor Wytoski asked staff if Ms. Bertram's donation request was part of the agenda packet. Scott Pingel stated staff had not received the city's donation request form from Ms. Bertram. Mayor Wytoski explained to Ms. Bertram that once staff has received the donation request form they

would be happy to place the request on the agenda for another meeting.

E. ACTION ITEMS

1. Appoint Kathryn Brown, Nicole McGraw and Chris Wytoski to the Budget Committee

ANNETTE FRANK MOVED TO APPOINT KATHRYN BROWN, NICOLE MCGRAW AND CHRIS WYTOSKI TO THE DAYTON BUDGET COMMITTEE. SECONDED BY JOHN BIXLER. *Motion carried with Bixler, Collins, Frank, Price and Wytoski voting aye. Marquez and Taylor absent.*

Mayor Wytoski noted the arrival of Councilor Taylor.

2. Approval of Memorandum of Agreement with the State Historic Preservation Office for Miller Fountain Mitigation

Scott Pingel stated after working with the State Historic Preservation Office on ideas for mitigation for Miller Fountain it was decided the city would do a survey of the listings in the Dayton Multiple Resource Area and update the information for each listing. He stated they would also place a date stamp on the rebuilt Miller Fountain.

DARRICK PRICED MOVED TO APPROVE THE MEMORANDUM OF AGREEMENT WITH THE STATE HISTORIC PRESERVATION OFFICE REGARDING THE DEMOLITION AND RECONSTRUCTION OF THE MARTIN MILLER MEMORIAL FOUNTAIN, DAYTON, YAMHILL COUNTY, OREGON. SECONDED BY ANNETTE FRANK. *Motion carried with Bixler, Collins, Frank, Price, Taylor and Wytoski voting aye. Marquez absent.*

3. Approval of Master Services Agreement with GSI Water Solutions, Inc.

Scott Pingel stated GSI Water Solutions is currently the city's consultant in getting Fisher Farms Water Rights certificated and transferred for Municipal Use. He stated there would be several smaller tasks that GSI could do for the Dayton that would not have a significant cost impact and by approving the Master Services Agreement he would be able to approve these smaller tasks without the need for a contract for each task.

DARRICK PRICED MOVED TO APPROVE THE MASTER SERVICES AGREEMENT WITH GSI WATER SOLUTIONS, INC. SECONDED BY JOHN COLLINS. *Motion carried with Bixler, Collins, Frank, Price, Taylor and Wytoski voting aye. Marquez absent.*

Mayor Wytoski noted the arrival of Councilor Marquez.

4. **Approval of Task 2 of GSI Water Rights Agreement**

Scott Pingel reminded Council that at the May 19, 2014 Council meeting Kim Grigsby from GSI had discussed the water rights strategy and Council had approved Task 1 of the strategy at the June 2, 2014 Council meeting. He stated Task 1 was now complete and he was recommending moving forward with Task 2 which will transfer the place of use and type of use for the water certificates associated with the East Parcel of the Fisher Property. Scott Pingel explained the type of use will be changed to Municipal Use and the place of use will be changed to the City's service area and the total for Task 2 will be \$10,310.

JOHN COLLINS MOVED TO APPROVE TASK 2 OF THE WATER RIGHTS STRATEGY FOR THE DAYTON NURSERY WATER RIGHTS FOR \$10,310. SECONDED BY ANNETTE FRANK. Motion carried with Bixler, Collins, Frank, Marquez, Price, Taylor and Wytoski voting aye.

5. **Approval of the City being the Responsible Entity Community Home Builders Environmental Assessment**

Councilor Price stated he would recuse himself from any debate or vote taken on this item due to his affiliation with Community Home Builders. Scott Pingel stated Councilor Price would present to Council Community Home Builders need with regards to their environmental assessment of property they have purchased in Dayton. Councilor Price stated Community Home Builders will be building nine homes in Country Heritage Estates in Dayton. He explained his organization has applied for numerous grants to fund this project and one of the grants is through HUD and one of the requirements for this grant is an environmental assessment of the property. Councilor Price stated Community Home Builders has arranged to have this assessment done; however, they will need an agency in the area sign off on this environmental assessment. He stated HUD's suggestion is to ask the city first and if need then the county and then the state and if all three refuse then HUD will do it. Councilor Price stated HUD has a year waiting period and the grant funding period ends June 1st consequently, he was asking Council to approve the City of Dayton to serve as the responsible entity for the environmental assessment. He explained the city would not be responsible for any costs for this assessment.

ANNETTE FRANK MOVED TO APPROVE THE CITY BEING THE RESPONSIBLE ENTITY FOR THE COMMUNITY HOME BUILDERS PROJECT ENVIRONMENTAL ASSESSMENT. SECONDED BY JOHN BIXLER. Motion carried with Bixler, Collins, Frank, Marquez, Taylor and Wytoski voting aye. Price abstained.

6. **Approval of 2015-2015 Council Goals**

After discussion, under Goal A the first object was changed to “Make a decision on whether to remain a part of the Yamhill Regional Water Authority ~~or to withdraw and develop the Fisher Farms Wells.~~”

ANNETTE FRANK MOVED TO APPROVE THE 2015-16 CITY COUNCIL GOALS AS AMENDED. SECONDED BY JOHN BIXLER. *Motion carried with Bixler, Collins, Frank, Marquez, Price, Taylor and Wytoski voting aye.*

7. **MBR/RO and Sewer System discussion**

Scott Pingel stated the field work for the Mixing Zone Study will not be completed until July at the earliest because it needs to be done closer to the time the river will be at its lowest flows. He stated staff would like to move past the pilot MBR/RO system that is currently at the sewer lagoons. He presented the costs for the next step staff would like to take to build out the MBR system about half way. Pingel stated the cost for this build out would be an additional \$93,000 to the \$80,000 that has already been approved. He explained when Dayton gets their summer discharge permit from DEQ Council will need to approve the purchase of a larger RO unit. He stated some of the cost for the build out could happen during this fiscal year; however, at this time he is not sure what that amount may be. Scott Pingel stated this would be the most that will be spent until DEQ approves the summer discharge. He stated the additional \$93,000 would give the city the number of membranes needed to get to 60 gallons per minute (30 gallons to the RO and 30 gallons overflow back to the lagoon) and the license to use the MBR unit.

Scott Pingel stated he would also like to discuss the Footbridge Pump Station and the need to upgrade the station. He stated he would like to budget for it in the 2015-2016 budget even though it may not be completed until 2016-2017. He stated the total cost for the project could be approximately \$250,000.

8. **Preliminary 2015-16 Budget Review: Street Fund, Street Capital Fund, State Share Revenue Fund, Other Capital Funds**

Scott Pingel gave a brief review of the 2015-16 budget. He stated the electricity line item in the Street Fund was lower due to changing the street lights to LED. He stated the street/alley repair and maintenance line item would be increased in order to continue to make repairs as necessary. Pingel stated staff would like to build up the Street Capital Fund in anticipation of going after additional funding for storm drain and sidewalk improvements from 9th Street to Flower Lane on Ferry Street. In the State Revenue Sharing Fund, the Community Events line item was showing \$12,000 which was a portion of the \$15,000 from the Green4Growth Grant. Pingel stated this grant was to be used for Friday Nights and the Nature Trail and Council could decide if they wanted more of the grant used for either one. Mayor Wytoski stated she would like to have a discussion regarding this because the Community Events Committee has already offered a substantial amount of money to the Friday Night’s subcommittee of the DCDA. Mayor Wytoski stated it would be nice to know how much money would left for Old Timer’s

Weekend and any other City events for Friday Nights. Scott Pingel stated of the \$12,000 he was budgeting \$4,500 for events and Council could transfer the remainder to the General Fund. Mayor Wytoski stated she would like to have not less than \$7,500 in that line item and transfer the remainder to Parks in the General Fund. She explained this would cover the City's Community Events budget plus what has been offered to the DCDA. Mayor Wytoski stated she would like to make sure that the General Fund and the State Revenue Sharing Fund have adequate money to accommodate the park improvements to support Friday Nights in addition to the donation already offered to the DCDA. Scott Pingel asked Council if they wanted to designate any funds to the Nature Trail. Councilor Frank stated she felt they could have something in the Parks Department in the General Fund. Pingel stated he would recommend a small amount to the Nature Trail to have a line item for it in case Council should decide to spend something for it.

F. CITY COUNCIL COMMENTS/CONCERNS

G. INFORMATION REPORTS

1. City Manager's Report

H. ADJOURN

There being no further business, the meeting adjourned at 9:33

Respectfully submitted:



By: Peggy Selberg
City Recorder

APPROVED BY COUNCIL on May 4, 2015

As Written As Amended


Elizabeth Wytoski, Mayor