

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
May 4, 2015

PRESENT: Mayor Elizabeth Wytoski
Councilor John Bixler
Councilor John Collins
Councilor Trini Marquez (arrived at 6:40)
Councilor Darrick Price

ABSENT: Councilor Annette Frank
Councilor Erin Taylor

STAFF: Scott Pingel, City Manager
Steve Sagmiller, Public Works Director
Peggy Selberg, City Recorder

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:30 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Bixler, Collins, and Price. Councilor Marquez would arrive later and Councilors Frank and Taylor had excused absences.

C. CONSENT AGENDA

1. **Approval of Meeting Minutes**
 - a. **Regular Session of April 6, 2015**
 - b. **Work Session of April 20, 2015**

JOHN BIXLER MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION OF APRIL 6, 2015 AND THE WORK SESSION OF APRIL 20, 2015. SECONDED BY DARRICK PRICE. Motion carried with Bixler, Collins, Price and Wytoski voting aye. Frank, Marquez and Taylor absent.

D. APPEARANCE OF INTERESTED CITIZENS

No one had signed up for comment.

Mayor Wytoski added an agenda item – Budget Committee appointment.

E. ACTION ITEMS

1. **Appoint Cassandra Anderson to the Budget Committee**

DARRICK PRICE MOVED TO APPOINT CASSANDRA ANDERSON TO THE DAYTON BUDGET COMMITTEE. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Price and Wytoski voting aye. Frank, Marquez and Taylor absent.

Mayor Wytoski noted the arrival of Councilor Marquez.

2. **Donation Request – Dayton First Baptist Church**

Mayor Wytoski introduced Dave Hakola (721 Water St) from the Dayton First Baptist Church. Mr. Hakola stated the church was asking for a donation to assist with their Friday Night Movies. Mayor Wytoski asked if there would be any church materials handed out during the movies. Mr. Hakola stated there would not be any church materials distributed. Councilor Bixler asked if there would be any type of promotion during the slideshow at the beginning. Mr. Hakola stated there will be a slideshow at the beginning that will promote the Dayton First Baptist Church and other Dayton churches and the Dayton Coalition. Mayor Wytoski stated she thought the Friday Night Movies were a wonderful event; however, she did have some reservations using city funds to support the event. Mr. Hakola stated he could understand that concern. Councilor Collins asked Scott Pingel for his opinion on what Council could do in this situation. Scott Pingel stated he was not sure and would have to ask the city's attorney for their advice. Mayor Wytoski asked Council to table this item and discuss it at the June or July meeting in order to give staff the time to discuss this with the attorney. Council agreed. Mr. Hakola stated that would not be a problem.

3. **Donation Request – Homeward Bound Pets Adoption Shelter**

Mayor Wytoski introduced Georgann Percival (629 SW Westview Dr, McMinnville) from Homeward Bound Pets. Ms. Percival stated they were asking for \$1,500 for their spay/neuter program. She stated over the past 4 years citizens of Dayton have brought 243 cats through the spay/neuter clinic. Mayor Wytoski stated this request was approximately a third of the total budget for donations for next fiscal year and would be more comfortable with proposing a lesser amount.

JOHN COLLINS MOVED TO DONATE \$1,000 TO HOMEWARD BOUND PETS ADOPTION SHELTER. SECONDED BY TRINI MARQUEZ. *Motion carried with Bixler, Collins, Marquez, Price and Wytoski voting aye. Frank and Taylor absent.*

4. **Donation Request – Your Community Mediators of Yamhill County**

Mayor Wytoski introduced Tim Borman with Your Community Mediators of Yamhill County. Mr. Borman stated they were asking for a donation of \$2,185. Mayor Wytoski stated she wanted to repeat once again that the City has a very limited amount of money to spend on donation requests and this request was approximately half of the budgeted amount.

JOHN COLLINS MOVED TO DONATE \$1,500 TO YOUR COMMUNITY MEDIATORS OF YAMHILL COUNTY. SECONDED BY JOHN BIXLER. *Motion carried with Bixler,*

Collins, Marquez, Price and Wytoski voting aye. Frank and Taylor absent.

5. **Willamette Falls National Heritage Area Presentation**

Mayor Wytoski introduced Greg Leo from the Willamette Falls National Heritage Council. Mr. Leo stated he would be asking the Council to adopt a resolution in support of a National Heritage Area. He gave a presentation and explained that National Heritage Areas are places with identifiable nationally significant resources with stories of broad interest and public-private support for investment in the community. Mr. Leo explained that heritage areas do not come with rules and regulations and do not have any impact on existing local, state or federal regulations and they do not impact private property rights. Mayor Wytoski stated Council would not do a resolution at this meeting but she would voice support and it would appear that other Councilors were agreeing to support the heritage area. She stated Council would do either a letter or resolution in the near future.

6. **Ford Family Foundation Amity/Dayton Project Presentation/Approval**

Mayor Wytoski introduced Richard Thompson from the Ford Family Foundation Amity/Dayton Project. Mr. Thompson gave a presentation of their current design for the "Gathering Place" kiosk that will be placed in Courthouse Square Park. He stated some changes had been made due to budget constraints. Mayor Wytoski noted that the design had changed from the previous design. Councilor Collins stated he preferred this design over the previous one. Mayor Wytoski stated she liked the information and design of the panels; however, she was concerned with the materials that will be used and how durable they will be. She was concerned that the design did not match the historical nature of Courthouse Square Park. Councilor Price stated he had the same concern. Councilor Price stated he was concerned that children might be tempted to play on the hanging panels. Mr. Thompson asked for direction from Council on how he should proceed to address their concerns. Mayor White suggested showing the design to the Historic Preservation Committee and the Planning Commission to get their feedback. She stated if those committees and other Councilors did not share her concern then there would be no issue with the design. Councilor Price stated he did share the Mayor's concern that it does look very modern. Mayor Wytoski stated Dayton did have a Master Park's Plan and this design would be changing that plan. Councilor Collins asked if Council could look at prior locations since the footprint of this new design was smaller than the original. Mayor Wytoski stated she would like to look at other locations such as the entrance to the Nature Trail and make a decision at a later date. Scott Pingel stated that the location by the Nature Trail would fulfill the requirement that the kiosk be on public property; however, they would have to get the School District's permission to place it there. Council decided to wait for more information before making a decision.

7. **Approval of Temporary Occupancy Permit**

Scott Pingel reminded Council that the Municipal Code allows the City Manager to approve a temporary occupancy permit for two weeks, and any time frame longer than that needs to be

approved by City Council. Mayor Wytoski introduced Mary Segundo (721 Water St). Ms. Segundo stated she was asking for a temporary occupancy permit for six months. She stated she would be using the facilities in the house and her children would be staying in the house.

DARRICK PRICE MOVED TO APPROVE A TEMPORARY OCCUPANCY PERMIT FOR 6 MONTHS. SECONDED BY JOHN BIXLER. *Motion carried with Bixler, Collins, Marquez, Price and Wytoski voting aye. Frank and Taylor absent.*

Scott Pingel asked to discuss action item #11 before the remaining items in order to accommodate the representative from McMinnville Access Company. Council agreed to the change.

11. **First Reading of Ordinance 624 Telecommunication Franchise with McMinnville Access Company (Online Northwest)**

Councilor Bixler performed the first reading of Ordinance 624.

JOHN COLLINS MOVED TO APPROVE THE FIRST READING OF ORDINANCE 624 AN ORDINANCE GRANTING A TELECOMMUNICATIONS FRANCHISE TO MCMINNVILLE ACCESS COMPANY TO USE CITY RIGHTS OF WAY TO PROVIDE TELECOMMUNICATIONS SERVICES. SECONDED BY DARRICK PRICE. *Motion carried with Bixler, Collins, Marquez, Price and Wytoski voting aye. Frank and Taylor absent.*

8. **Approval of additional MBR/RO Project Budget**

Scott Pingel reminded Council they had discussed this item at their April 6th meeting and was now before them for their approval. He stated Council would be approving the MBR costs only.

JOHN BIXLER MOVED TO APPROVE INCREASING THE MBR/RO PROJECT BUDGET TO A TOTAL OF \$173,000. SECONDED BY JOHN COLLINS. *Motion carried with Bixler, Collins, Marquez, Price and Wytoski voting aye. Frank and Taylor absent.*

9. **Approval of City Clerk Job Reclassification**

Scott Pingel stated the job responsibilities of the City Clerk had increased significantly since the retirement of the previous City Clerk in 2011; consequently, he was recommending the salary range for that position be adjusted to be on par with the Community Development

Specialist/Librarian position. Mayor Wytoski asked if the requirements for the two positions were similar. Scott Pingel stated they were similar and neither one required any specific education.

DARRICK PRICE MOVED TO APPROVE CHANGING THE SALARY RANGE FOR THE CITY CLERK POSITION TO \$17.76/HR TO \$21.20/HR. SECONDED BY JOHN COLLINS. *Motion carried with Bixler, Collins, Marquez, Price and Wytoski voting aye. Frank and Taylor absent.*

10. Approval of park benches purchase

JOHN BIXLER MOVED TO APPROVE PURCHASING NEW PICNIC TABLES AND EQUIPMENT WITH A TOTAL BUDGET OF \$8,500. SECONDED BY TRINI MARQUEZ. *Motion carried with Bixler, Collins, Marquez, Price and Wytoski voting aye. Frank and Taylor absent.*

12. First Reading of Ordinance 625 No Smoking in Public Parks

Darrick Price performed the first reading of Ordinance 625.

JOHN BIXLER MOVED TO APPROVE THE FIRST READING OF ORDINANCE 625 AN ORDINANCE AMENDING CHAPTER 2 – OFFENSES OF THE DAYTON MUNICIPAL CODE TO MAKE CHANGES TO SECTION 2.10 PUBLIC PARKS TO PROHIBIT SMOKING IN ALL PUBLIC PARKS, AND TO MAKE OTHER MISCELLANEOUS ADJUSTMENTS. SECONDED BY JOHN COLLINS. *Motion carried with Bixler, Collins, Marquez, Price and Wytoski voting aye. Frank and Taylor absent.*

F. CITY COUNCIL COMMENTS/CONCERNS

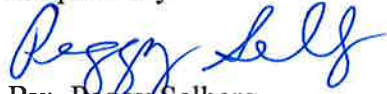
G. INFORMATION REPORTS

1. City Manager's Report

H. ADJOURN

There being no further business, the meeting adjourned at 8:40

Respectfully submitted:



By: Peggy Selberg
City Recorder

APPROVED BY COUNCIL on July 6, 2015

As Written **As Amended**



Elizabeth Wytoski, Mayor