

**MINUTES**  
**DAYTON CITY COUNCIL**  
**REGULAR SESSION**  
**&**  
**EXECUTIVE SESSION**  
**January 6, 2014**

**PRESENT:** Mayor Jolie White (arrived at 7:00  
Councilor John Bixler  
Councilor John Collins (arrived at 6:39)  
Councilor Annette Frank  
Councilor Sandra Utt  
Councilor Beth Wytoski

**ABSENT:**

**STAFF:** Scott Pingel, City Manager  
Heather Martin, City Attorney  
Steve Sagmiller, Public Works Superintendent  
Peggy Selberg, City Recorder

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Council President Wytoski called the meeting to order at 6:31 pm and those present gave the Pledge of Allegiance.

**B. ROLL CALL**

Council President Wytoski noted there was a quorum with Councilors Bixler, Frank and Utt. Mayor White and Councilor Collins would arrive later.

**C. APPEARANCE OF INTERESTED CITIZENS**

Council President Wytoski introduced Tim Svenson (682 E 16<sup>th</sup> St, Lafayette). Tim Svenson wanted Council to know that he was running for Yamhill County Sheriff. He stated that he had the endorsement of Sheriff Crabtree who will be retiring at the end of 2014.

**D. ACTION ITEMS**

**1. Appoint new City Councilor**

Scott Pingel stated staff had posted a council vacancy after the resignation of Monte Blackburn and the only application they had received was from Darrick Price.

**ANNETTE FRANK MOVED TO APPOINT DARRICK PRICE TO CITY COUNCIL FILLING THE SEAT VACATED BY MONTE BLACKBURN WITH HIS TERM ENDING DECEMBER 31, 2014. SECONDED BY JOHN BIXLER.**  
*Motion carried with Bixler, Frank, Utt and Wytoski voting aye. Collins and White absent.*

Darrick Price was sworn into office by Scott Pingel, City Manager/Notary.

2. **Resolution 13/14-5, adopting Public Works Design Standards Update No. 6**

Scott Pingel stated Westech Engineering continues to update the city's Public Works Design Standards and this was the latest edition.

Council President Wytoski noted the arrival of Councilor Collins.

Councilor Frank asked for clarification on the contraction joints over the pipes in the sidewalks and how far apart they were placed. Steve Sagmiller stated they were put in approximately every five feet or six feet. Councilor Frank noted that it now stated that the contractor would be responsible for damage fines resulting from sewage spills and was wondering if that was never the contractor's responsibility in the past. Steve Sagmiller stated it always was the contractor's responsibility but it was never stated officially. He stated most of the updates to the Public Works Design Standards were changes in language and new materials and technologies being used. Councilor Frank asked for clarification on the requirement that in the absence of curbs all sidewalks need to be ADA compliant. Steve Sagmiller stated in the absence of a curb it can be made ADA compliant by the use of certain materials and by the slope of the sidewalk.

**ANNETTE FRANK MOVED TO ADOPT RESOLUTION 13/14-5, A RESOLUTION ADOPTING PUBLIC WORKS DESIGN STANDARDS UPDATE NO. 6. SECONDED BY SANDRA UTT. Motion carried with Bixler, Collins, Frank, Utt and Wytoski voting aye. White absent.**

3. **Approve Professional Services Agreement for an SDC study**

Scott Pingel stated there were funds budgeted this fiscal year for an SDC study. He stated the low bid of \$13,000 was from Galardi Rothstein Group and this quote was for analysis of water and wastewater system development charges. Pingel stated to add parks would be an additional \$6,000 to \$8,000 and since the park SDC was only \$100 he did not think it would be worth the extra cost to include it in the study. He stated the city's attorney had reviewed the agreement with Galardi Rothstein Group. Council President Wytoski stated she knew that Council would approve this agreement, however, she did want to express her frustration that some of the charges, such as Power Point presentation, could not be done by some other entity at a lower cost. Scott Pingel stated the feedback he received concerning Galardi Rothstein was that they did try to do things as efficiently as possible.

**JOHN BIXLER MOVED TO APPROVE THE SDC ANALYSIS PROFESSIONAL SERVICES AGREEMENT WITH THE GALARDI ROTHSTEIN GROUP NOT TO EXCEED \$13,000. SECONDED BY ANNETTE FRANK. Motion carried with Bixler, Collins, Frank, Utt and Wytoski voting aye. White absent.**

Council President Wytoski closed the Regular Session at 6:59 pm and stated Council would move into the

Executive Session pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property.

Mayor White arrived at the beginning of the Executive Session.

Mayor White closed the Executive Session at 7:13 and moved back into the Regular Session.

**E. CITY COUNCIL COMMENTS/CONCERNS**

Councilor Frank asked if staff had received any ideas for renaming 11<sup>th</sup> Street Park. Scott Pingel stated only a few had been submitted and the best one was suggested by Kathryn Windish and her idea was to name it Andrew Smith Park. Council liked the idea of naming it Andrew Smith Park. Scott Pingel stated they could officially change the name at the February meeting.

Councilor Frank asked if something could be planted by the chain link fence at the 11<sup>th</sup> Street Park to make that area more attractive. Steve Sagmiller stated staff would look into what would work best at that area.

Mayor White stated she was officially announcing her resignation as of January 6<sup>th</sup>, 2014. She stated she has enjoyed her 7 years as Mayor. Council thanked her for everything that she had done as Mayor.

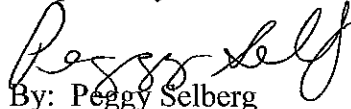
**F. INFORMATION REPORTS**

**1. City Manager's Report**

**H. ADJOURN**

There being no further business, the meeting adjourned at 7:20 p.m.

Respectfully submitted:



By: Peggy Selberg  
City Recorder

**APPROVED BY COUNCIL on February 3, 2014**

As Written  As Amended

  
Elizabeth Wytoski, Mayor