

MINUTES
DAYTON CITY COUNCIL
WORK / SPECIAL SESSION
APRIL 17, 2017

PRESENT: Mayor Elizabeth Wytoski
Councilor John Bixler
Councilor John Collins
Councilor Kitty Mackin
Councilor Darrick Price (arrived 6:40 pm)
Councilor Erin Taylor (arrived 6:47 pm)

ABSENT: Councilor Trini Marquez

STAFF: Scott Pingel, City Manager
Rochelle Roaden, City Recorder

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:37 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Bixler, Collins and Mackin. Mayor Wytoski noted the absence of Councilors Marquez, Price and Taylor.

C. APPEARANCE OF INTERESTED CITIZENS

No one present.

D. CONSENT AGENDA

1. Approval of Meeting Minutes

- a. Regular Session of March 6, 2017
- b. Work/Special Session of March 20, 2017
- c. Regular/Executive Session of April 3, 2017

JOHN BIXLER MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION OF MARCH 6, 2017 AS AMENDED, THE WORK/SPECIAL SESSION OF MARCH 20, 2017 AS AMENDED, AND THE REGULAR/EXECUTIVE SESSION OF APRIL 3, 2017 AS WRITTEN. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Mackin, and Wytoski voting aye. Marquez, Price and Taylor absent.

E. ACTION ITEMS

1. Approval of Truck Purchase

Scott Pingel noted that two vehicles were surplusd at the April 3rd City Council meeting. Both vehicles are parked due to maintenance issues, so a replacement vehicle is needed and is

planned to be purchased in the 2017-2018 year. Discussion continued.

JOHN COLLINS MOVED TO APPROVE THE PURCHASE OF A DODGE RAM 1500 4X4 FOR \$23,392 PLUS DMV COSTS WITH THE UNDERSTANDING THAT FUNDS USED TO PURCHASE THE VEHICLE WILL NOT BE EXPENDED UNTIL JULY 2017. SECONDED BY KITTY MACKIN. *Motion carried with Bixler, Collins, Mackin, Price, and Wytoski voting aye. Marquez and Taylor absent.*

2. Community Center Rental Discussion

Scott Pingel commented that May 5, 2017, the restriction to rent the Community Center only to residents expires. Staff would like direction on how to put together a rate schedule for non-residents as well as update the current rate schedule. He reviewed the current revenue and maintenance expenses of the Community Center to help determine if breaking even is a goal of the Council. Staff feels that the non-resident rate should be considerably higher to help cover the maintenance expenses. Discussion continued.

3. Dayton High School FFA Donation Request

Mayor Wytoski commented that the donation request is for the annual Easter Egg Hunt held at Dayton's Courthouse Square Park. Councilor Collins asked if this request falls within the guidelines regarding donations to the school. Mayor Wytoski explained that this event is a community event and not specific only to the high school. Therefore it does fall within the donation guidelines. Darrick Price commented that the cost is \$500 so that should be the donation amount. Discussion continued.

DARRICK PRICE MOVED TO APPROVE A DONATION TO THE DAYTON FFA IN THE AMOUNT OF \$500. SECONDED BY ERIN TAYLOR. *Motion carried with Bixler, Collins, Mackin, Price, Taylor and Wytoski voting aye. Marquez absent.*

F. CITY COUNCIL COMMENTS AND CONCERNS

Darrick Price remarked that he received an email from James Reilly. Mayor Wytoski stated that she had received the email and had forwarded it to Council President Bixler. Discussion continued.

John Bixler commented that a resident informed him that profanity was written on the door in the bathroom at Courthouse Square Park.

John Collins remarked that he will be sending photos of stuff around town like old signs that are laying over and the broken concrete water fountains by Alderman Park, so hopefully these items can

be removed while we have the dumpster for the City Wide Clean Up on May 6th.

Erin Taylor commented that the roof over the picnic area needs some cleaning before Dayton Friday Nights. Also, there is a pothole on Third Street that needs repair.

Kitty Mackin asked if there is talk about moving power lines underground. Scott Pingel explained that the City does not have the ability to require them to go underground with our franchise agreement. But because conduit is cheap, whenever the City does a project, replaces a sidewalk, etc., we do lay conduit so we are prepared when the opportunity presents itself. Discussion continued.

Mayor Wytoski gave an update on the meeting with a County Commissioner, the County Parks Director and Oregon State Marine Board regarding the Dayton Landing. It is now apparent that the Marine Board funding mechanism is super beholden to issues that impact motorized boaters. The plan will likely be multi-phased and hopefully grant the construction for the boat ramp and the parking facilities. Scott Pingel mentioned that they will be moving the boat ramp and it takes 3-7 years for the permitting process which go through 14-20 state and federal agencies. The green space area and trail head ideas that have been discussed will have to be funded by the City. Discussion continued. Mayor Wytoski asked for Council consensus with her drafting a letter of support for the current proposal which is the boat ramp and the parking lot understanding that we plan to engineer another draft of the project that includes converting some of the green space and improving some of the Alderman park side green space. Scott Pingel explained that the county has a May 1 deadline to get the application form submitted with supporting documentation due in June. In general, the bulk of the money is given in this first funding cycle so we would have to wait two more years if we miss the May 1 deadline. Councilor Collins asked if we could still do the trailhead project. Scott Pingel stated that the City could but it would have to provide parking for the trail and not impact the boater parking. Discussion continued resulting in a consensus to send a letter of support to the County.

G. INFORMATION REPORTS

1. City Manager Report

Scott Pingel gave an update regarding a funding request from Yamhill County Transit Area (YCTA). Cynthia Thompson, Transit Manager, would prefer to have a line item in the budget rather than doing a donation request. They are requesting \$2,500 from each of the small cities. McMinnville and Newberg have line items in their budgets for YCTA. This will be reviewed during the budget committee meetings.

H. ADJOURN

There being no further business, the meeting adjourned at 8:07 pm.

Respectfully submitted:



By: Rochelle Roaden
City Recorder

APPROVED BY COUNCIL on June 5, 2017.

As Written As Amended


Elizabeth Wytoski, Mayor