

MINUTES
DAYTON CITY COUNCIL
REGULAR/EXECUTIVE SESSION
JUNE 5, 2017

PRESENT: Mayor Elizabeth Wytoski
Councilor John Bixler
Councilor John Collins (arrived 6:37 pm)
Councilor Kitty Mackin
Councilor Trini Marquez
Councilor Darrick Price

ABSENT:

STAFF: Scott Pingel, City Manager
Rochelle Roaden, City Recorder
Steve Sagmiller, Public Works Director
Spencer Parsons, City Attorney

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:31 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Bixler, Mackin, Marquez, and Price. Mayor Wytoski noted the absence of Councilor Collins.

C. CONSENT AGENDA

1. **Approval of Meeting Minutes**
 - a. **Working/Special Session, April 17, 2017**

DARRICK PRICE MOVED TO APPROVE THE MINUTES OF THE WORK/SPECIAL SESSION OF APRIL 17, 2017 AS WRITTEN. SECONDED BY TRINI MARQUEZ. Motion carried with Bixler, Mackin, Marquez, Price and Wytoski voting aye. Collins absent.

D. APPEARANCE OF INTERESTED CITIZENS

Sandra Utt, 222 5th Street Dayton, owns another home at 304 Church Street in Dayton, and is in the process of getting it cleared out for demolition. Last summer, juveniles entered the residence at 304 Church Street and did some damage. So she is asking for a special permit to put a camper on the property and have occupancy off and on to hopefully offset trespassers. Her son and his friend will be the gentlemen staying in the camper. Currently they are working to get it insured in the State of Oregon as it is originally from the State of Washington.

Sam Sweeney, 1070 Ferry Street, Dayton, presented a letter (Attachment A) to the council regarding

the traffic danger to school children and pedestrians walking along Ferry Street from 9th to Flower requesting the City make a formal request to ODOT to reduce the speed limit from 35 mph to 25 mph until sidewalks can be installed. Mayor Wytoski remarked that the City Council has been working on funding for sidewalks and storm drain improvements in this section of town for some time and due to our transportation systems plan and ODOT funding cycles it has not been resolved. The City wants the kids out of the street and the rainy ditches as soon as possible. Scott Pingel commented that about two weeks ago city staff walked this section with ODOT representatives. It is ODOT right of way so even if the City went ahead and paid to put sidewalks in it would have to be completed to ODOT standards. Scott informed Mr. Sweeney that he would be formally contacted by the City once ODOT has defined its requirements and the project proceeds.

John Francis, 112 Mellinger Place, Dayton, with Friends of the Bus, stated that the Yamhill County Transit Area is looking into renegotiating its contract and if there are any ideas or input on changes that could improve the current bus service, to be please contact the YCTA.

E. PUBLIC HEARING

Mayor Wytoski opened the Public Hearing at 6:43 pm and stated the City Council will hold a public hearing to obtain citizen input on the proposed sewer rate increase.

No one had signed up to comment.

Mayor Wytoski closed the Public Hearing at 6:44 pm.

Mayor Wytoski opened the Public Hearing at 6:45 pm and stated the City Council will hold a public hearing to obtain citizen input on the budget for the fiscal year beginning July 1, 2017 as approved by the City of Dayton Budget Committee.

No one had signed up to comment.

Mayor Wytoski closed the Public Hearing at 6:46 pm.

Mayor Wytoski opened the Public Hearing at 6:47 pm and stated the City Council will hold a public hearing to obtain citizen input on the proposed uses of State Revenue Sharing Funds in the City of Dayton FY 2017/2018 Budget.

No one had signed up to comment.

Mayor Wytoski closed the Public Hearing at 6:48 pm.

E. ACTION ITEMS

1. Declare a City Council Seat Vacant

Erin Taylor is no longer living in the City of Dayton.

DARRICK PRICE MOVED TO DECLARE A COUNCIL SEAT VACANT. SECONDED BY KITTY MACKIN. Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.

2. **Your Community Mediators Donation Request**

Marlena Bertram, Executive Director with Your Community Mediators presented the 2017 funding request for \$1,950. Discussion followed.

JOHN BIXLER MOVED TO APPROVE A DONATION TO YOUR COMMUNITY MEDIATORS OF YAMHILL COUNTY IN THE AMOUNT OF \$1,600. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.

3. **Homeward Bound Donation Request**

Marcy McDowell and Georgann Percival, Homeward Bound Pets, presented the 2017 funding request for \$1,500. Discussion followed.

JOHN COLLINS MOVED TO APPROVE A DONATION TO HOMEWARD BOUND PETS IN THE AMOUNT OF \$1,350. SECONDED BY KITTY MACKIN. Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.

DARRICK PRICE MOVED TO AMEND THE AGENDA TO ADD DAYTON SCHOOL DISTRICT UPDATE AFTER THE HOMEWARD BOUND DONATION REQUEST. SECONDED BY KITTY MACKIN. Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.

5. **Dayton School District Update**

Rita Stoller gave an update.

6. **Yamhill County Action Partnership Donation Request**

Martha Penhall, Food Bank Manager, presented the 2017 funding request for \$3,000. Discussion continued.

JOHN COLLINS MOVED TO APPROVE A DONATION TO YOUR YAMHILL COUNTY ACTION PARTNERSHIP IN THE AMOUNT OF \$1,000 FOR THE FRIDAY FAMILY FOOD PROGRAM. SECONDED BY DARRICK PRICE. Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.

7. **Consideration of Temporary Occupancy Permit Application**

Steve Belinsky, 129 6th Street, Dayton.

JOHN BIXLER MOVED TO APPROVE A TEMPORARY OCCUPANCY PERMIT PER THE REQUEST IN THE APPLICATION FOR A PERIOD OF 60 DAYS BEGINNING JUNE 6, 2017. SECONDED BY TRINI MARQUEZ. Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.

8. **Approval of Recology Western Oregon Proposed Rate Increase**

Scott Pingel explained that it is a 2.3% increase for most rates. Increases are within our franchise agreement.

KITTY MACKIN MOVED TO APPROVE THE RECOLOGY WESTERN OREGON RATE INCREASES AS PROPOSED. SECONDED BY JOHN BIXLER. Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.

9. **Approval of Resolution 16/17-10 Sewer Rate**

JOHN BIXLER MOVED TO APPROVE THE SEWER SERVICE MONTHLY RATE SCHEDULE. SECONDED BY TRINI MARQUEZ. Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.

10. **Approval of Resolution 16/17-11 Police Services**

DARRICK PRICE MOVED TO APPROVE RESOLUTION 16/17-11 A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN YAMHILL COUNTY AND THE CITY OF DAYTON FOR POLICE SERVICES FOR FY 2017/18. SECONDED BY TRINI MARQUEZ. Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.

11. **Approval of Resolution 16/17-12 CCRLS Agreement**

DARRICK PRICE MOVED TO APPROVE RESOLUTION 16/17-12 A RESOLUTION APPROVING AMENDMENT #04 OF THE INTERGOVERNMENTAL AGREEMENT BETWEEN CHEMEKETA COMMUNITY COLLEGE AND THE CITY OF DAYTON FOR THE CHEMEKETA COOPERATIVE REGIONAL LIBRARY SERVICE (CCRLS). SECONDED BY KITTY MACKIN. Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.

12. Approval of Resolution 16/17-13 New Community Center Rates

JOHN BIXLER MOVED TO APPROVE RESOLUTION 16/17-13 A RESOLUTION AMENDING PALMER CREEK LODGE COMMUNITY CENTER RENTAL FEES & DEPOSITS, AND ADDING A FEE SCHEDULE FOR NON-RESIDENT USE OF THE FACILITY. SECONDED BY KITTY MACKIN. Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.

Councilor Collins commented that according to the League of Oregon Cities there is a grant available to hire a consultant to give advice on how to better run the Community Center through the USDA Rural office. Discussion continued.

Mayor Wytoski closed the Regular Session at 7:52 pm and stated Council would move into the Executive Session pursuant to ORS 192.660(2)(f) and (h) to consider information or records that are exempt by law from public inspection and to consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Darrick Price recused himself from the Executive Session and exited the meeting.

Mayor Wytoski closed the Executive Session at 8:52 pm and moved back into the Regular Session.

F. CITY COUNCIL COMMENTS AND CONCERNS

Kitty Mackin commented that she would like to discuss establishing a Youth Advisory Committee. Mayor Wytoski stated she would add that to the next agenda.

Trini Marquez expressed her concerns for the Ferry Street pedestrian issue.

John Collins asked about the status of the benches the High School Shop class is making for the park. Mayor Wytoski talked with Mitch Coleman and there have been delays but they are working to get them made as soon as possible. John will forward an email with a link to the USDA grants he spoke

about regarding the Community Center to Scott Pingel. He further stated that there is another grant that cities can apply for and manage the funds to make repairs to dilapidated single family homes for families at a certain level of poverty. Homeowners would have to apply for the grant funds and qualify. He then gave an update on a meeting he attended for the Yamhelas Westsider Trail concept plan presentation a few weeks prior. There is a 70 page presentation on the county website that is fantastic and he would love to see the Dayton City Council support this project.

G. INFORMATION REPORTS

1. City Manager Report

Scott Pingel gave an update on the Dollar General project which will probably start construction next week.

Scott and Denny Muchmore were able to meet with ODOT staff and talk them through a couple of the issues with the 9th to Ferry pedestrian issue. They did indicate that it is possible to take the same approach as with the sidewalk across from the elementary school and go for smaller funds. The challenge is that is hard to move forward with designing it when we do not know what the requirements from ODOT will be and whether we have to do storm drain improvements.

Scott is on the YCTA Advisory Board and he has not received any results from the preliminary work for the new comprehensive plan yet.

ODOT is doing a fog coat chip seal down Ferry Street sometime in August.

H. ADJOURN

There being no further business, the meeting adjourned at 9:05 pm.


Respectfully submitted:



By: Rochelle Roaden
City Recorder

APPROVED BY COUNCIL on July 17, 2017.

As Written As Amended


Elizabeth Wytoski, Mayor