

MINUTES
DAYTON CITY COUNCIL
WORK/SPECIAL SESSION
JUNE 19, 2017

PRESENT: Mayor Elizabeth Wytoski
Councilor John Bixler
Councilor John Collins
Councilor Kitty Mackin
Councilor Trini Marquez
Councilor Darrick Price

ABSENT: Councilor Trini Marquez
Councilor Darrick Price

STAFF: Scott Pingel, City Manager
Rochelle Roaden, City Recorder

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:34 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Bixler, Collins, Mackin, Marquez, and Price.

C. APPEARANCE OF INTERESTED CITIZENS

Judy Gerard, 305 Main Street, Dayton, read a letter (Attachment A) from Ann-Marie Anderson, 309 Main Street, Dayton, dated June 19, 2017, asking the Council to reject the Utt temporary occupancy permit as it does not meet the Council's criteria for approval. Judy further stated that she has concerns because there is no sanitation, kitchen, or garbage facilities. If the campfires are required to cook food, then that is another reason why this application should be denied. There are more than one person staying in the camper, and the house is not under demolition or construction. Another option the homeowners might consider would be to board up the doors and windows, or have the Fire Department do a burn for training purposes. Another concern with the campfire is the tendency to burn deconstruction debris which is a hazard.

D. PUBLIC HEARING

Mayor Wytoski opened the Public Hearing at 6:39 pm and stated the City Council will hold a public hearing to obtain citizen input on the proposed 2016/2017 Supplemental Budget.

No one had signed up to comment.

Scott Pingel gave a brief explanation.

Mayor Wytoski closed the Public Hearing at 6:42 pm.

E. ACTION ITEMS

1. Consideration of Temporary Occupancy Permit Application

Councilor Collins commented that he lives right near the property and the Ordinance that allows temporary occupancy permits is written for very specific purposes. It is not in his opinion for a security guard or alleviating a homeless person's situation. He would like to reject this application based solely on the criteria for the permit not being met.

DARRICK PRICE MOVED TO REJECT THE TEMPORARY OCCUPANCY PERMIT PER THE REQUEST IN THE APPLICATION. SECONDED BY JOHN COLLINS. *Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.*

Councilor Price commented that if demolition/construction permits are obtained and water/sewer service is started, then an occupancy permit could be granted. Scott Pingel further stated that the current language needs to be reviewed and allowances need to be identified in more detail.

2. **Approval of Resolution 16/17-14 Supplemental Budget**

KITTY MACKIN MOVED TO APPROVE RESOLUTION 2016/17-14 A RESOLUTION ADOPTING THE FISCAL YEAR 2016/17 SUPPLEMENTAL BUDGET. SECONDED BY JOHN BIXLER. *Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.*

3. **Approval of Resolution 16/17-15 Authorizing Year-End Transfers**

JOHN BIXLER MOVED TO APPROVE RESOLUTION 16/17-15 A RESOLUTION AUTHORIZING THE YEAR-END TRANSFER OF FUNDS IN THE FISCAL YEAR 2016/17 BUDGET. SECONDED BY DARRICK PRICE. *Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.*

4. **Approval of Resolution 16/17-16 Election to Receive State Revenues**

JOHN BIXLER MOVED TO APPROVE RESOLUTION 16/17-16 A RESOLUTION DECLARING THE CITY OF DAYTON'S ELECTION TO RECEIVE STATE REVENUES

FOR FISCAL YEAR 2017/18. SECONDED BY JOHN COLLINS. *Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.*

5. Approval of Resolution 16/17-17 Adopting FY2017-18 Budget

JOHN BIXLER MOVED TO APPROVE RESOLUTION 16/17-17 A RESOLUTION ADOPTING THE CITY OF DAYTON BUDGET FOR THE FISCAL YEAR 2017/2018; MAKING APPROPRIATIONS; AND CATEGORIZING AND LEVYING AD VALOREM TAXES. SECONDED BY DARRICK PRICE. *Motion carried with Bixler, Collins, Mackin, Marquez, Price, and Wytoski voting aye.*

6. Establishment of a Youth Advisory Committee

Mayor Wytoski stated that Councilor Mackin requested the establishment of this committee. Committees need to have a defined purpose with goals or tasks. Councilor Mackin remarked that she would like to do a series of service learning projects and the first one could be traffic, pedestrian and driver awareness. Her model is based on service learning project which is to discuss, plan, do, regroup, and report out.

Councilor Price commented that this is a great idea but setting it up as an official city committee would require you to abide by public meeting rules. Setting up an after school program, or advocacy group would be a great idea and would be more flexible. Councilor Collins remarked that being on an advisory committee appointed by the Mayor or Council in Oregon makes its member's public officers and legally liable which he doesn't recommend. He believes that council members and staff would be willing to help make this group as successful as possible. Discussion continued.

7. Renaming the Community Center

Mayor Wytoski commented that the Community Center has become almost exclusively a rental venue and Councilor Collins suggested revisiting the name and make sure it is fitting for the purpose and not misleading. Community Center leads people to believe it is a recreational center when that's not how it has been used. Or, maybe we want to set up a night to do a community event each week. Councilor Collins confirmed the official name as the Palmer Creek Lodge – Dayton Community Center. Discussion continued.

8. Food Truck Ordinance Discussion

Scott Pingel stated that the Council needs to determine regulations on how food trucks can be used in the right of way and where and when. And, if food trucks are going to be

allowed on private property for an extended period of time. Discussion continued.

F. CITY COUNCIL COMMENTS AND CONCERNS

Kitty Mackin asked if the City has a way to communicate what residents can and cannot do in regards to fireworks and firearms. Mayor Wytoski stated that staff puts out related information in the monthly calendars which go out with the monthly water bills.

Trini Marquez said she is excited that more people are using the boat ramp. John Collins commented that the Dundee kayaking access which is on private property was closed so more people are coming to Dayton.

John Bixler reminded the council that there is a playground being constructed at the Dayton Elementary School tomorrow and more volunteers are needed.

John Collins stated that our sign code produced from public and business input states that you can't put a sandwich board out unless it is adjacent to your property so Mr. Wheeler with the kayak business needs to be informed.

Mayor Wytoski stated nominations for the Senior Court and parade theme suggestions are needed for this year's Old Timer's Weekend.

G. INFORMATION REPORTS

1. City Manager Report

Scott Pingel commented that the application for the open council position is available.

The Transient Lodging Tax was \$44,793 for Quarter 2, 2016 through Quarter 1, 2017. The Budget will show the revenue was higher because some payments were calculated in error and refunds had to be made which are reflected under Miscellaneous Expense in the General Fund.

If everyone is in favor, Scott suggests canceling the July 3rd council meeting due to the holiday. Council concurred. Next council meeting will be July 17th.

H. ADJOURN

There being no further business, the meeting adjourned at 7:50 pm.

Respectfully submitted:



By: Rochelle Roaden
City Recorder

APPROVED BY COUNCIL on July 17, 2017.

As Written As Amended


Elizabeth Wytoski, Mayor