

MINUTES
DAYTON CITY COUNCIL
WORK/SPECIAL SESSION
April 18, 2016

PRESENT: Mayor Elizabeth Wytoski
Councilor Annette Frank
Councilor John Bixler
Councilor John Collins
Councilor Erin Taylor

ABSENT: Councilor Trini Marquez
Councilor Darrick Price

STAFF: Scott Pingel, City Manager
Rochelle Roaden, City Recorder
Heather Martin, City Attorney

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:30 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Frank, Bixler, Collins, and Taylor. Mayor Wytoski noted the absence of Councilors Marquez and Price.

C. CONSENT AGENDA

JOHN BIXLER MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION OF FEBRUARY 1, 2016. SECONDED BY ANNETTE FRANK. *Motion carried with Bixler, Collins, Frank, Taylor, and Wytoski voting aye. Marquez and Price absent.*

D. APPEARANCE OF INTERESTED CITIZENS

None.

E. ACTION ITEMS

1. Approval of Resolution 15/16-12 Dayton Friday Nights MOU

JOHN BIXLER MOVED TO APPROVE RESOLUTION 15/16-12 A RESOLUTION ADOPTING A MEMORANDUM OF AGREEMENT WITH THE DAYTON COMMUNITY DEVELOPMENT ASSOCIATION FOR THE DAYTON FRIDAY NIGHTS EVENT SERIES. SECONDED BY ERIN TAYLOR. *Motion carried with Bixler, Collins, Frank, Taylor, and Wytoski voting aye. Marquez and Price absent.*

2. **Municipal Code Discussion – Encroachment Permits and Personal Property in the Right-of-Way**

Scott Pingel, City Manager, requested adding the encroachment regulations into the Municipal Code. Heather Martin, City Attorney, stated that some cities put the regulations in the code in and use a permit process to control the City's liability.

Scott Pingel recommended breaking the sidewalk permit down into 3 types of uses: sidewalk cafes for any seating in the ROW, merchandise for displaying merchandise in the ROW, and mobile vendors for food trucks or carts. Council President Collins remarked that the food truck/cart language should be addressed separately. Mayor Wytoski remarked that feedback from local business owners she has received regarding food truck/carts is approval for special events but not available regularly. It was decided to table the food truck/food cart discussion after further research could be performed.

Scott Pingel presented an issue regarding basketball hoops in the ROW. Mayor Wytoski commented that noise is the problem and Council should work on the language regarding the noise instead of focusing on the basketball hoops being in the ROW. She feels the basketball hoops provide more good than harm giving children a healthy activity. Scott Pingel spoke with Sergeant Whitlow and what is needed is teeth in the language regarding excessive noise. Define more specific causes of excessive noise. (Recreation play, etc.) Discussion continued regarding progressive discipline for noise violations. Council President Collins concurred with the difficulties dealing with a loud neighbor and suggested Yamhill County Mediators as an option to resolve the noise complaint issues.

3. **Elected Officials Training – City County Insurance Services Video**

Council watched video.

4. **Preliminary Budget Discussion – All Funds Except Water and Sewer**

Scott Pingel gave an overview of the overall budget assumptions, the Water Utility fund, the Water Capital Fund, Sewer Utility Fund, and Sewer Capital Fund for 2016-2017.

F. **CITY COUNCIL COMMENTS/CONCERNS**

John Collins commented that the City should reach out to the resident living in front of the possible new pump station. Scott Pingel responded that once the location is confirmed, he will reach out to the residents.

Discussion continued regarding Ash and Flower Street intersection and possible ways to remedy the situation using traffic calming toolkits and/or suggestions from a PSU Professor who is a traffic engineer. Scott Pingel informed Council that the Sheriff's Department is completing a new traffic

study in the correct location on Ash so correct data will be available.

Annette Frank identified new potholes on Church Street that need repair.

John Bixler presented a few questions regarding DCDA Friday Night's needs - park power outlets and sidewalk chalk lines for the antique cars to park. Discussion followed.

Mayor Wytoski will need new lawn beautification awards for this year's contest.

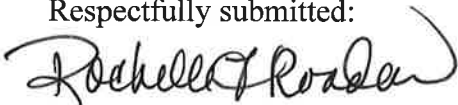
G. INFORMATION REPORTS

1. City Manager's Report

H. ADJOURN

There being no further business, the meeting adjourned at 8:25 pm.

Respectfully submitted:



By: Rochelle Roaden
City Recorder

APPROVED BY COUNCIL on July 18, 2016.

As Written As Amended


Elizabeth Wytoski, Mayor