

MINUTES
DAYTON CITY COUNCIL
REGULAR/EXECUTIVE SESSION
APRIL 4, 2016

PRESENT: Mayor Elizabeth Wytoski
Council President John Collins
Councilor Trini Marquez
Councilor John Bixler
Councilor Darrick Price
Councilor Erin Taylor

ABSENT: Councilor Annette Frank

STAFF: Scott Pingel, City Manager
Rochelle Roaden, City Recorder

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:30 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted the there was a quorum with Councilors Bixler, Collins, Marquez, Price and Taylor.

C. APPEARANCE OF INTERESTED CITIZENS

Beth Jones, 1367 SE Heather Court, Dallas, Oregon, a candidate for Oregon State Representative HD 23, introduced herself to the City Council.

D. SCHOOL BOARD REPORT

None.

E. ACTION ITEMS

1. Your Community Mediators Donation Request

Marlena Bertram, Your Community Mediators, PO Box 444, McMinnville, Oregon, presented their 2016 Funding Request for \$2,040. The presentation included an update for the last fiscal year's activity. A discussion of value and volunteer hours commenced.

**JOHN COLLINS MOVED APPROVAL OF A DONATION TO
YOUR COMMUNITY MEDIATORS FOR THE 2016-2017
FISCAL YEAR FOR \$1750. SECONDED BY ERIN TAYLOR.
*Motion carried with Bixler, Collins, Marquez, Price, Taylor, and
Wytoski voting aye. Frank absent.***

2. **Homeward Bound Donation Request**

No one present from Homeward Bound. Consensus was to wait until the 2016-2017 budget was adopted to determine the amount of the donation.

3. **Resolution 15/16-11 DEQ Interim Financing Application**

Scott Pingel, City Manager, commented that US Bank would not be able to provide interim financing as they had indicated earlier.

JOHN BIXLER MOVED APPROVAL OF RESOLUTION 15/16-11 A RESOLUTION OF THE CITY OF DAYTON APPROVING THE APPLICATION FOR AND EXECUTION OF LOAN DOCUMENTS WITH THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY THROUGH THE CLEAN WATER STATE REVOLVING FUND. SECONDED BY DARRICK PRICE. Motion carried with Bixler, Collins, Marquez, Price, Taylor, and Wytoski voting aye. Frank absent.

4. **DCDA Dayton Friday Nights MOU Discussion**

Scott Pingel presented a draft of the Memorandum of Understanding (MOU) formalizing the relationship between the DCDA Dayton Friday Night and the City of Dayton. Councilor Collins commented that the goals of both organizations are congruent. Councilor Price asked if a time limit should be added to the MOU. It was agreed to amend the draft resolution to include language that it would continue in perpetuity unless one party provided notice by December 31st prior to the next year's event.

Kelly Haverkate, DCDA, requested doubling the budget amount for Dayton Friday Nights in the 2016-2017 budget to cover the 2016 and 2017 events. Not knowing if the budget will be approved until June when the event starts in June is difficult. Receiving the budget approval amount in June of the prior year will allow the DCDA to start planning the event earlier.

5. **Preliminary Budget Review**

Scott Pingel presented a 2016-2017 preliminary budget review for all funds excluding the Water and Sewer Funds. The General Fund is projected to retain a healthy working capital amount around \$450k going into the next year. The City will start receiving Transient Lodging Taxes (TLT) beginning in July of 2016 which is budgeted conservatively at \$10,000. 70% will be transferred to the State Revenue Sharing fund to be used for economic

development. Council President Collins stated that \$10,000 was very conservative and recommended increasing it to \$20,000 which could cover two years of the Dayton Friday Nights budget as requested earlier. The increase in revenue to \$20,000 would increase the transfer to the State Revenue Sharing fund from \$7k to \$14k.

6. CIS Elected Officials Training Video

Mayor Wytoski closed the Regular Session at 8:15 pm and stated Council would move into the Executive Session pursuant to ORS 192.660(2)(i) to review and evaluate the job performance of a chief executive officer, other officers, employee and staff, if the person whose performance is being reviewed and evaluated does not request an open hearing.

Mayor Wytoski closed the Executive Session at 8:45 pm and moved back into the Regular Session.

DARRICK PRICE MOVED TO APPROVE A SALARY INCREASE TO \$82,000 YEARLY RETROACTIVE TO MARCH 2016. SECONDED BY ERIN TAYLOR. Motion carried with Bixler, Collins, Marquez, Price, Taylor, and Wytoski voting aye. Frank absent.

F. CITY COUNCIL COMMENTS/CONCERNS

Councilor Marquez stated that 12 people in the community were given free dental services through NW Medical Team's visit to Dayton.

Councilor Price informed the Council that he may be doing some consulting work for AquaArray, Inc., and therefore would recuse himself of any decisions involving them.

Mayor Wytoski informed the Council that the City County Dinner will be on June 16th outside the Stoller tasting room overlooking the vineyard.

G. INFORMATION REPORTS

1. City Manager's Report

Scott Pingel reviewed a photo of the current and proposed pump site locations. The new proposed site has better access, is better for spot checking, has no retaining wall, and is out of the flood plane.

H. ADJOURN

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There being no further business, the meeting adjourned at 9:05 pm.


Respectfully submitted:



By: Rochelle Roaden
City Recorder

APPROVED BY COUNCIL on June 6, 2016.

As Written **As Amended**



Elizabeth Wytoski, Mayor