

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
December 5, 2016

PRESENT: Mayor Elizabeth Wytoski
Councilor John Bixler
Councilor John Collins
Councilor Erin Taylor

ABSENT: Councilor Annette Frank
Councilor Trini Marquez
Councilor Darrick Price

STAFF: Scott Pingel, City Manager
Rochelle Roaden, City Recorder
Steve Sagmiller, Public Works Director

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:32 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Bixler, Collins, and Taylor. Mayor Wytoski noted the absence of Councilors Frank, Marquez, and Price.

C. APPEARANCE OF INTERESTED CITIZENS

Sandra Utt, 304 Church Street, Dayton, commented that some kids were on Church Street that broke into her house and the tires were slashed on her car. She requested that the Sheriff might switch up their patrol schedule as residents become accustomed to the times they are here and not. She is now a CERT with the Yamhill County Emergency team and training classes will start on January 10th at 6:30 pm at the Dayton Fire Hall for eight weeks. Training is free and it will help the community to be prepared for emergency situations.

D. SCHOOL BOARD REPORT

No one present.

E. ACTION ITEMS

1. Second Reading of Ordinance 637 Sidewalk Permits

Scott Pingel highlighted three areas of language in the draft that need council direction. 3.10.4 (5) not allowing a vending machine outside of a business; 3.10.6 (k)(1) conditions of operation of a mobile device in a business's sidewalk permitted area; and 3.10.6 (k)(6) hours of operation for a mobile device. Council continues to agree that vending machines should not be allowed on sidewalks. Council also agrees to allow a mobile device via a sidewalk permit with hours of operation except during regular business hours.

John Bixler performed the second reading of Ordinance 637 as amended.

JOHN COLLINS MOVED TO APPROVE THE 2nd READING OF

ORDINANCE 637 AN ORDINANCE ADDING SECTION 3.9 TEMPORARY CLOSURE OF STREETS AND WAYS FOR SPECIAL EVENTS, AND 3.10 SIDEWALK VENDORS AND CAFES TO THE DAYTON MUNICIPAL CODE, AND REPEALING RESOLUTION 08/09-42 APPROVING A RESOLUTION DIRECTING THE CITY MANAGER TO IMPLEMENT AN APPLICATION FOR ENCROACHMENT PERMIT AND ENCROACHMENT LICENSE AGREEMENT AND ASSOCIATED FEES AS AMENDED. SECONDED BY ERIN TAYLOR. Motion carried with Bixler, Collins, Taylor and Wytoski voting aye. Frank, Marquez, Price absent.

2. Adoption of Ordinance 637 Sidewalk Permits

JOHN BIXLER MOVED TO ADOPT ORDINANCE 637 AN ORDINANCE ADDING SECTION 3.9 TEMPORARY CLOSURE OF STREETS AND WAYS FOR SPECIAL EVENTS, AND 3.10 SIDEWALK VENDORS AND CAFES TO THE DAYTON MUNICIPAL CODE, AND REPEALING RESOLUTION 08/09-42 APPROVING A RESOLUTION DIRECTING THE CITY MANAGER TO IMPLEMENT AN APPLICATION FOR ENCROACHMENT PERMIT AND ENCROACHMENT LICENSE AGREEMENT AND ASSOCIATED FEES AS AMENDED. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Taylor and Wytoski voting aye. Frank, Marquez, Price absent.

3. First Reading of Ordinance 638 Noise Code

John Bixler performed the first reading of Ordinance 638 as amended.

Scott Pingel remarked that item 2.8.5.1 was added to the code for noise at school events.

JOHN COLLINS MOVED TO APPROVE THE 1ST READING OF ORDINANCE 638 AN ORDINANCE AMENDING CHAPTER 2 0-OFFENSES, OF THE DAYTON MUNICIPAL CODE TO MAKE CHANGES TO SECTION 2.8 NOISE AS AMENDED. SECONDED BY JOHN BIXLER. Motion carried with Bixler, Collins, Taylor and Wytoski voting aye. Frank, Marquez, Price absent.

4. Certified Election Results – November 8, 2016 General Election

Rochelle Roaden presented the certified election results to the Council. Kitty Brown, John Collins, and Trini Marquez were elected as Councilors for the City of Dayton.

JOHN COLLINS MOVED TO ACCEPT THE CERTIFIED ELECTION RESULTS. SECONDED BY ERIN TAYLOR. *Motion carried with Bixler, Collins, Taylor and Wytoski voting aye. Frank, Marquez, Price absent.*

5. Approval of Oak Street Paving Project

Scott Pingel commented that Oak Street, east of 3rd Street, is the only public street in town that is not paved and needs a simple overlay. Estimates were requested and Baker Rock's estimate is unbelievably low and might not be accurate. Scott would like to request that the Council approve the project with a budget of \$23,650 with the caveat that the lowest bid will be selected.

JOHN COLLINS MOVED TO APPROVE THE OAK STREET PAVING PROJECT WITH A BUDGET OF \$23,650 AND AWARDDING THE PROJECT TO THE LOWEST BIDDER. SECONDED BY ERIN TAYLOR. *Motion carried with Bixler, Collins, Taylor and Wytoski voting aye. Frank, Marquez, Price absent.*

6. Employee Merit Increase Step System Discussion

Scott Pingel presented the City's current merit increase step system as well as a comparison to several city's step systems noting the percentage of increase per step and number of steps. Dayton currently has a 7 step system with a 3% increase per step, except for the Public Works Director who receives 5%. Scott recommends making the City Recorder position also a 5% increase per step. Discussion continued.

F. CITY COUNCIL COMMENTS AND CONCERNS

Erin Taylor asked about the trees on Joel Palmer Way blocking the street. Steve Sagmiller confirmed that had been handled.

John Collins remarked that the mailbox clusters in some places look trashy and it reflects detrimentally against the city. Maybe there is a role for the City since they are located in the public right of way, to figure out a system to make sure they are attractive.

G. INFORMATION REPORTS

1. City Manager Report

Scott Pingel gave an update on the Sewer System improvement project. USDA has approved funding for the project. Environmental review process is almost completed. Interim financing with DEQ is pending a letter from the USDA.

Scott commented that most of CLG grant application will address Brookside Cemetery projects for the 2017-18 year. CLG grant is 50% match required and we will be looking for matching grants to

cover the other 50%.

Scott presented the Yamhill County Mediators case statistical summary for 2015-2016. Mayor Wytoski commented that a change is in the works to include a mediation assessment prior to setting up mediation. YCM will contact the parties involved and will determine if situation is something that can be solved by mediation before starting mediation process and wasting funds.

Scott presented the Crime Summary provided by the Yamhill County Sheriff's Office for November 2016. The Sheriff will be switching up his locations around town as well as the patrol times.

Scott commented that Dollar General looks like they are going to proceed with building a store here in Dayton on the corner of 7th and Ferry Street.

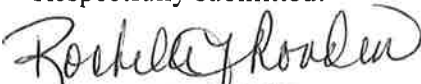
Scott gave an update on the sewer system status noting the three homes that have issues when we have too much rainfall and our system can't keep up. Scott has been working with the homeowners to have a contractor put in backwater valves to provide relief to this situation until the sewer system improvement project is completed. Steve Sagmiller, Public Works Director, gave additional information on the current sewer system limitations.

Mayor Wytoski updated the council on the Winter Wonderland awards for residents who have decorated their property. A Town Hall meeting about Innovate Dayton is in the works for the beginning of 2017. The City Holiday party is in the works and will include a white elephant gift exchange. The Mayor and staff are preparing the menu.

H. ADJOURN

There being no quorum, the meeting adjourned at 7:43 pm.

Respectfully submitted:


By: Rochelle Roaden
City Recorder

APPROVED BY COUNCIL on February 6, 2017.

As Written As Amended


Elizabeth Wytoski, Mayor