

**MINUTES**  
**DAYTON CITY COUNCIL**  
**WORK/SPECIAL SESSION**  
**FEBRUARY 16, 2016**

**PRESENT:** Mayor Elizabeth Wytoski  
Councilor Annette Frank  
Councilor John Bixler  
Councilor John Collins  
Councilor Darrick Price  
Councilor Erin Taylor

**ABSENT:** Councilor Trini Marquez

**STAFF:** Scott Pingel, City Manager  
Rochelle Roaden, City Recorder  
Steve Sagmiller, Public Works Director

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Wytoski called the meeting to order at 6:33 pm and those present gave the Pledge of Allegiance.

**B. ROLL CALL**

Mayor Wytoski noted the there was a quorum with Councilors Bixler, Collins, Frank, Price and Taylor. Mayor Wytoski noted the absence of Councilor Marquez.

**C. CONSENT AGENDA**

- 1. Approval of Meeting Minutes**
  - a. Work/Special Session of November 16, 2015.**
  - b. Regular Session of December 7, 2015.**

**DARRICK PRICE MOVED TO APPROVE THE MINUTES OF THE WORK/SPECIAL SESSION OF NOVEMBER 16, 2015 AND THE REGULAR SESSION OF DECEMBER 7, 2015. SECONDED BY ANNETTE FRANK. *Motion carried with Bixler, Collins, Frank, Price, Taylor and Wytoski voting aye. Marquez absent.***

**D. APPEARANCE OF INTERESTED CITIZENS**

Judy Gerard, 305 Main Street, Dayton, representing the DCDA, stated that the planning meetings for Dayton Friday Nights is gearing up for year three and asked if a liaison would be appointed from the City Council. Mayor Wytoski remarked that the Community Events Committee is going to accept the invitation of having a liaison and Councilor Bixler would be attending the DCDA meetings in that capacity. Her hope is to try to integrate the City's representatives so we can keep communication open and be transparent in the funding process.

**E. SCHOOL BOARD REPORT**

None

**F. ACTION ITEMS**

**1. Elect a Council President**

Councilor Frank nominated Councilor Bixler and Councilor Taylor nominated Councilor Collins. After voting, Rochelle Roaden stated that Councilor Bixler received two votes (Councilor Frank and Mayor Wytoski voted for Councilor Bixler) and Councilor Collins received four votes (Councilors Bixler, Collins, Price, and Taylor voted for Councilor Collins).

**2. Approval/Discussion of RARE Intern Program**

Scott Pingel, City Manager, presented the idea of sharing a Resource Assistance for Rural Environment (RARE) intern with the DCDA. It would cost the City \$11,000 of the \$22,000 for the intern. Mathew Klebes, Executive Director for The Dalles Downtown Association, started in The Dalles as a RARE intern and explained the RARE program and his experience in The Dalles. Kelly Haverkate, DCDA, discussed their needs for an intern. Discussion continued regarding the job duties the candidate would need to possess to handle both the City and the DCDA's needs. It was decided to table the discussion until further research is completed to determine if this would be the right fit for both organizations.

**3. Award/Reject Bids for the Dayton Street Overlays 2015-2016**

Scott Pingel recommended rebidding the project based on the new assumptions outlined in his memo. Discussion followed.

**JOHN BIXLER MOVED TO REJECT ALL BIDS FOR THE DAYTON STREET OVERLAYS 2015-2016. SECONDED BY ANNETTE FRANK.** *Motion carried with Bixler, Collins, Frank, Price, Taylor and Wytoski voting aye. Marquez absent.*

**4. Street Capital Projects Priorities Discussion**

Scott Pingel requested direction regarding the priority between street overlays and doing design work for the curb/sidewalk project for Ferry Street from 9<sup>th</sup> to Flower. Discussion ensued resulting in agreement that the design work for the curb/sidewalk project (Ferry Street from 9<sup>th</sup> to Flower) should be the priority and included in the next budget.

**5. 2016-2017 City Goals Discussion**

Discussion involved the frequency during the year that the goals should be reviewed by the Council. It was agreed to do a quarterly high level review of the entire project list during a

working session in addition to a 6 month full review.

The first draft of the Strategic Plan Goals for FY2016-17 was reviewed. Discussion included researching the possibility of building a new city hall; Councilor Collins request to have a preservation design overlay; researching the possibility of the City having its own police department; and Mayor Wytoski's request to have a smart phone application that will do push notifications to the community. Changes to the draft included the addition of a line item by Councilor Frank to create grander entrances to the City under Goal B and changing the priority from a 3 to a 2 for Goal C – create an entrance to the nature trail.

**6. City Manager Goals Discussion**

An example of the Littleton, Colorado, City and City Manager goals was presented. Discussion followed and it was decided to contact CIS to have a conversation about a job description option or to discuss this further.

**G. CITY COUNCIL COMMENTS/CONCERNS**

Councilor Frank requested an option to have her new city email forwarded to her gmail account.

Councilor Taylor commented that the cross walk by the Block House crossing the highway is dark and needs better lighting.

Mayor Wytoski remarked that the turn for Neck Road has limited visibility and needs lighting.

**H. INFORMATION REPORTS**

**1. City Manager's Report**

Scott Pingel advised that the Community Wide Clean Up is scheduled for April 30<sup>th</sup>.

**I. ADJOURN**


There being no further business, the meeting adjourned at 9:30 pm.

Respectfully submitted:

  
By: Rochelle Roaden  
City Recorder

**APPROVED BY COUNCIL on May 2, 2016.**

As Written  As Amended

  
Elizabeth Wytoski, Mayor