

**MINUTES**  
**DAYTON CITY COUNCIL**  
**REGULAR SESSION**  
**MARCH 7, 2016**

**PRESENT:** Mayor Elizabeth Wytoski (arrived 6:37 pm)  
Council President John Collins  
Councilor Trini Marquez  
Councilor Annette Frank  
Councilor John Bixler  
Councilor Darrick Price  
Councilor Erin Taylor

**ABSENT:**

**STAFF:** Scott Pingel, City Manager  
Rochelle Roaden, City Recorder  
Denny Muchmore, City Engineer

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Council President Collins called the meeting to order at 6:32 pm and those present gave the Pledge of Allegiance.

**B. ROLL CALL**

Council President Collins noted the there was a quorum with Councilors Bixler, Frank, Marquez, Price and Taylor. Council President Collins noted the absence of Mayor Wytoski.

**C. CONSENT AGENDA**

1. Approval of Meeting Minutes
  - a. Regular Session, January 4, 2016.

**DARRICK PRICE MOVED TO APPROVE THE MINUTES  
OF THE REGULAR SESSION OF JANUARY 4, 2016.  
SECONDED BY ANNETTE FRANK. Motion carried with Bixler,  
Collins, Frank, Marquez, Price, and Taylor voting aye. Mayor  
Wytoski absent.**

**D. APPEARANCE OF INTERESTED CITIZENS**

None.

**E. SCHOOL BOARD REPORT**

None.

F. **ACTION ITEMS**

1. **Approval of Dayton Friday Nights Event Series Proposal**

Judy Gerard, 305 Main Street, Dayton, and Sandra Rodriguez, 306 2<sup>nd</sup> Street, Dayton, both representing the DCDA, addressed the Council by reading their letter dated February 28, 2016. Mayor Wytoski remarked that due to the fact that the City of Dayton is cosponsoring this event each year, the formality of submitting a proposal may not be needed. Councilor Price recommended having a resolution formalizing the working relationship of the two organizations. Scott Pingel, City Manager, suggested a Memorandum of Agreement (MOA) as being an option. He will research this further.

**DARRICK PRICE MOVED APPROVAL OF HOLDING DAYTON FRIDAY NIGHTS EVENT SERIES AND VENDOR SALES IN COURTHOUSE SQUARE PARK ACCORDING TO THE DCDA PROPOSAL LETTER AND EXPLORING AN AGREEMENT BETWEEN THE TWO PARTIES. SECONDED BY ANNETTE FRANK.** *Motion carried with Bixler, Collins, Frank, Marquez, Price, Taylor, and Wytoski voting aye.*

2. **Approval Resolution 15/16-9 Volunteers**

**ANNETTE FRANK MOVED APPROVAL OF RESOLUTION 15/16-9 A RESOLUTION OF THE CITY OF DAYTON EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF DAYTON AS AMENDED. SECONDED BY ERIN TAYLOR.** *Motion carried with Bixler, Collins, Frank, Marquez, Price, Taylor, and Wytoski voting aye.*

3. **Approval of Resolution 15/16-10 Public Works Design Standards Update No.7**

Denny Muchmore, City Engineer, explained the issue with the current design standards. The revision includes updates and clarifications on requirements for public right of way, American Disability Act updates, and clarification of definitions and processes.

Council President Collins questioned the definition of "dwelling unit" used in the revision and submitted the definition used by the City of Portland. Discussion ensued regarding which definition to use.

**ERIN TAYLOR MOVED APPROVAL OF RESOLUTION 15/16-10 A RESOLUTION ADOPTING PUBLIC WORKS DESIGN STANDARDS UPDATE NO.7 AS AMENDED. SECONDED BY JOHN BIXLER.** *Motion carried with Bixler, Collins, Frank, Marquez, Price, Taylor, and Wytoski voting aye.*

**4. Approval of Chlorine Generator Electrode Purchase**

Denny Muchmore, City Engineer, explained the chlorine generation process used at the water treatment plant. Mayor Wytoski suggested having a tour for the Council to visit the Water Treatment Plant Facility this summer.

**ANNETTE FRANK MOVED APPROVAL OF THE PURCHASE OF THE CHLORINE GENERATOR ELECTRODE. SECONDED BY ERIN TAYLOR.** *Motion carried with Bixler, Collins, Frank, Marquez, Price, Taylor, and Wytoski voting aye.*

**5. Approval of Survey Budget for 9<sup>th</sup> to Flower Sidewalk and Storm Improvements**

**ERIN TAYLOR MOVED APPROVAL OF THE TOPOGRAPHIC SURVEY ON FERRY STREET FROM 9<sup>TH</sup> STREET TO FLOWER LANE WITH A BUDGET OF \$7,000. SECONDED BY JOHN COLLINS.** *Motion carried with Bixler, Collins, Frank, Marquez, Price, Taylor, and Wytoski voting aye.*

Discussion continued regarding the cost of the survey.

**6. OLCC License Notice 2016**

A staff report from Patty Ringnalda, City Clerk, was reviewed and discussed.

**7. SEI 2016 using the OGEC Electronic File System**

Rochelle Roaden, City Recorder, informed the Council that the State of Economic Interest will be completed online this year and are due April 15th. Each member has been added using their city email accounts and will be receiving an invitation from the OGEC system to begin their filing process. Discussion followed regarding city email accounts and their functionality.

**G. CITY COUNCIL COMMENTS/CONCERNS**

Council President Collins thanked the City for cleaning the park structures.

Councilor Frank expressed concern over several huge pot holes on Church near 9<sup>th</sup> Street.

Mayor Wytoski commented that it is chicken hatching time and to be aware chickens have been seen on the road.

Councilor Bixler asked about status on the Nature Trail. Discussion continued regarding Friends of the Trail and having a meeting with representatives from the school.

Counselor Taylor ask if ODOT could be contacted about the potholes on 3<sup>rd</sup> Street. Scott Pingel will follow up.

## H. INFORMATION REPORTS

### 1. City Manager's Report

Scott Pingel discussed the 2016-2017 Budget Calendar asking to have the first meeting before the regularly scheduled April council meeting. Mayor Wytoski remarked that having the Budget Meeting prior would be fine as long as the start time of the first meeting was not too early and could conflict with work schedules for committee members. It was decided to have the budget meeting at 6:30 on Monday, May 2<sup>nd</sup>, followed by the council meeting at 7:00 pm.


Mayor Wytoski reminded the Council to return the performance review forms for the City Manager review in progress. The review will be at the April council meeting.

Scott Pingel and Mayor Wytoski suggested not having a work session for March due to Spring Break. Council concurred.

## I. ADJOURN

There being no further business, the meeting adjourned at 7:48 pm.

Respectfully submitted:



By: Rochelle Roaden  
City Recorder

**APPROVED BY COUNCIL on May 2, 2016.**

As Written  As Amended

  
Elizabeth Wytoski, Mayor