

**MINUTES**  
**DAYTON CITY COUNCIL**  
**REGULAR SESSION**  
**March 5, 2018**

**PRESENT:** Mayor Elizabeth Wytoski (arrived 6:40 pm)      **ABSENT:** Councilor Darrick Price  
Councilor John Bixler  
Councilor John Collins  
Councilor Kitty Mackin  
Councilor Trini Marquez  
Councilor Nikki McGraw

**STAFF:**      Zoe Monahan, City Manager  
                 Rochelle Roaden, City Recorder  
                 Steve Sagmiller, Public Works Director

**A.      CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Councilor Bixler called the meeting to order at 6:30 pm and those present gave the Pledge of Allegiance.

**B.      ROLL CALL**

Councilor Bixler noted there was a quorum with Councilors Collins, Mackin, Marquez and McGraw. Councilor Bixler noted the late arrival of Mayor Wytoski and the absence of Council President Darrick Price.

**C.      APPEARANCE OF INTERESTED CITIZENS**

Isaac Kearns, Dayton School Board, gave a school district update.

**D.      ACTION ITEMS**

**1.      Approval of Resolution 17/18-10 Rescinding Interim City Manager**

**JOHN COLLINS MOVED TO APPROVE RESOLUTION 17/18-10 A RESOLUTION RESCINDING THE INTERIM CITY MANAGER APPOINTMENT AND EMPLOYMENT CONDITIONS. SECONDED BY KITTY MACKIN. Motion carried with Bixler, Collins, Mackin Marquez, and McGraw voting aye. Price and Wytoski absent.**

**2.      Approval of Resolution 17/18-11 Signature Authority for US Bank Checking Account**

**KITTY MACKIN MOVED APPROVAL OF RESOLUTION 17/18-11 A RESOLUTION CHANGING SIGNATURE AUTHORITY FOR US BANK PRIMARY CHECKING ACCOUNT. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Mackin, Marquez, and McGraw voting aye. Price and Wytoski absent.**

3. **Approval of Ordinance 641 Revenue Bond Additional Authority**

Zoe Monahan, City Manager, stated that the additional authority is needed due to the increased construction costs and financing for the 2017/18 Sewer Improvement project which the Council approved at the February 5, 2018, Council meeting.

John Collins performed the first reading of Ordinance 641.

**KITTY MACKIN MOVED APPROVAL OF THE FIRST READING OF ORDINANCE 641 AN ORDINANCE AUTHORIZING ADDITIONAL AUTHORITY TO ISSUE A REVENUE BOND TO CONSTRUCT, REPAIR AND EXPAND THE CITY'S WASTEWATER FACILITIES AND EVIDENCING ITS OFFICIAL INTENT TO REIMBURSE CAPITAL EXPENDITURES. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Mackin, Marquez, and McGraw voting aye. Price and Wytoski absent.**

Kitty Mackin performed the second reading of Ordinance 641.

**JOHN COLLINS MOVED APPROVAL OF THE SECOND READING OF ORDINANCE 641 AN ORDINANCE AUTHORIZING ADDITIONAL AUTHORITY TO ISSUE A REVENUE BOND TO CONSTRUCT, REPAIR AND EXPAND THE CITY'S WASTEWATER FACILITIES AND EVIDENCING ITS OFFICIAL INTENT TO REIMBURSE CAPITAL EXPENDITURES. SECONDED BY JOHN BIXLER. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, and Wytoski voting aye. Price absent.**

**JOHN BIXLER MOVED TO ADOPT ORDINANCE 641 AN ORDINANCE AUTHORIZING ADDITIONAL AUTHORITY TO ISSUE A REVENUE BOND TO CONSTRUCT, REPAIR AND EXPAND THE CITY'S WASTEWATER FACILITIES AND EVIDENCING ITS OFFICIAL INTENT TO REIMBURSE CAPITAL EXPENDITURES. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, and Wytoski voting aye. Price absent.**

**4. Historic Preservation Committee Member Terms**

Mayor Wytoski stated that the Historic Preservation Committee member's terms were never staggered and are out of compliance with the Municipal Code.

**KITTY MACKIN MOVED TO ESTABLISH STAGGERED TERMS FOR THE HISTORIC PRESERVATION COMMITTEE MEMBERS WITH KIM COURTIN AND JUDY GERRARD CURRENT TERM EXPIRATION AT 12/31/2018, AND DAVE HARGETT, KELLY HAVERKATE, AND WAYNE HERRING CURRENT TERM EXPIRATION AT 12/31/2019. SECONDED BY JOHN BIXLER. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, and Wytoski voting aye. Price absent.**

**5. OLCC Renewals**

Zoe Monahan, City Manager, updated the report stating that all 9 businesses had renewed their liquor licenses.

**E. CITY COUNCIL COMMENTS AND CONCERNS**

Kitty Mackin asked what streets in Dayton get swept each month because of the large amounts of gravel making it difficult to use her scooter. Steve Sagmiller, Public Works Director, stated that all streets that have curb and gutter are swept once a month. He further remarked that the gravel is due to the ODOT chip seal project which was not done very well and encouraged anyone who has issues to call ODOT to make a formal complaint. Because it is a state highway, Public Works is unable to address it. Discussion continued.

John Collins volunteered John Bixler or himself to help other councilors set up forwarding the emails from their city email account to their Gmail account. Discussion continued.

John Bixler encouraged attendance at the Pirate Night event on Wednesday evening. He will have a 3-D printer out and his students will be doing a tech help center. Mayor Wytoski commented that she might be doing a tax form presentation.

Mayor Wytoski stated that she met with Zoe Monahan, City Manager, recently and gave direction regarding projects the Council had Scott Pingel working on. This includes working on a joint resolution with Lafayette and water management options; the intertie with Fisher Farms; models for street fees or other funding mechanisms for street improvements; and looking at land use updates to get into compliance with the statewide ADU changes that go into effect July 1, 2018. Also to read through the new food cart code to hopefully make the permitting process less cumbersome, more

streamlined and more practical. Mayor Wytoski encouraged Council members to also review the food cart code. Discussion continued.

Mayor Wytoski stated the City Council goal setting session with Sean O'Day, Mid-Willamette Valley Council of Governments, will be in a couple weeks starting at 5:30 p.m. instead of 6:30 p.m. to provide information and training in the goal setting process.

**F. INFORMATION REPORTS**

1. City Manager Report

Zoe Monahan stated she sent a request out to meet with everyone to get to know them better. Hopefully this can happen before the goal setting session.

The annual City Wide Cleanup is coming up on April 28<sup>th</sup> from 8 am to noon in the City Hall parking lot and volunteers are needed.

There is a lovely write up on Dayton in the March/April version of the AAA Magazine.

**G. ADJOURN**

There being no further business, the meeting adjourned at 7:00 pm.

Respectfully submitted:



By: Rochelle Roaden  
City Recorder

**APPROVED BY COUNCIL on July 2, 2018.**

As Written  As Amended

  
Elizabeth Wytoski, Mayor