

**MINUTES**  
**DAYTON CITY COUNCIL**  
**WORK/SPECIAL/EXECUTIVE SESSION**  
**June 18, 2018**

**PRESENT:** Mayor Elizabeth Wytoski  
Councilor John Bixler  
Councilor John Collins  
Councilor Kitty Mackin  
Councilor Trini Marquez (*arrived at 6:38 pm*)  
Councilor Nikki McGraw  
Councilor Darrick Price

**STAFF:** Zoe Monahan, City Manager  
Patty Ringnald, City Clerk  
Steve Sagmiller, Public Works Director  
Lisa Brosnan, City Planner

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Wytoski called the meeting to order at 6:33 pm and those present gave the Pledge of Allegiance.

**B. ROLL CALL**

Mayor Wytoski noted there was a quorum with Councilors Bixler, Collins, Mackin, McGraw and Price, she also noted the absence of Councilor Marquez.

**C. PUBLIC HEARINGS**

Mayor Wytoski opened the Public Hearing at 6:34 pm and stated the City Council will hold a public hearing to obtain citizen input on a Plan Text Amendment to allow Accessory Dwelling Units in a R-1 Zone. Mayor Wytoski noted that there were no conflicts or bias to declare from the Council.

Lisa Brosnan, City Planner summarized the Staff Report and Exhibit B outlining the changes. She also reviewed the addition of "Places of Worship" language added to the Code.

No one signed up to comment.

Mayor Wytoski closed the Public Hearing at 6:47pm.

**D. APPEARANCE OF INTERESTED CITIZENS**

No one signed up to comment.

**E. CONSENT AGENDA**

1. Approval of Regular Session, November 6, 2017
2. Approval of Special/Executive Session, December 11, 2017
3. Approval of Special/Executive Session, December 18, 2017
4. Approval of Regular/Executive Session, January 8, 2018
5. Approval of Special/Executive Session, January 22, 2018

**KITTY MACKIN MOVED TO APPROVE THE CONSENT AGENDA AS AMENDED. SECONDED BY JOHN BIXLER.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

**F. ACTION ITEMS**

**1. First Reading of Ordinance 642 Development Code Amendment-ADU**

Kitty Mackin gave the first reading of Ordinance 642.

**DARRICK PRICE MOVED TO APPROVE THE FIRST READING OF ORDINANCE 642 AN ORDINANCE AMENDING THE DAYTON DEVELOPMENT CODE, CHAPTER 7 OF THE DAYTON MUNICIPAL CODE, RELATED TO ACCESSORY DWELLING UNITS AND RESIDENTIAL USES ON RESIDENTIAL PROPERTIES OCCUPIED BY HOUSES OF WORSHIP, AND DECLARING AN EMERGENCY. SECONDED BY JOHN BIXLER.** *Motion defeated with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting nay.*

**MAYOR WYTOSKI MOVED THAT THE FIRST ACTION ITEM BE APPROVAL OF ORDINANCE 642 AN ORDINANCE AMENDING THE DAYTON DEVELOPMENT CODE, CHAPTER 7 OF THE DAYTON MUNICIPAL CODE, RELATED TO ACCESSORY DWELLING UNITS AND RESIDENTIAL USES ON RESIDENTIAL PROPERTIES OCCUPIED BY HOUSES OF WORSHIP, AND DECLARING AN EMERGENCY. SECONDED BY JOHN COLLINS.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

**Approval of Ordinance 642 Development Code Amendment-ADU**

John Collins made suggestions to the accessory dwelling unit language. Discussion followed.

**DARRICK PRICE MOVED TO APPROVE THE LAND USE AND DEVELOPMENT ADMENDMENT AND ADOPT THE FINDINGS AS CONTAINED IN THE STAFF REPORT AS MODIFIED BY THE CITY COUNCIL. SECONDED BY JOHN COLLINS.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

Kitty Mackin gave the first reading of Ordinance 642.

**DARRICK PRICE MOVED TO APPROVE THE FIRST READING OF ORDINANCE 642 AN ORDINANCE AMENDING THE DAYTON DEVELOPMENT CODE, CHAPTER 7 OF THE DAYTON MUNICIPAL CODE, RELATED TO ACCESSORY DWELLING UNITS AND RESIDENTIAL USES ON RESIDENTIAL PROPERTIES OCCUPIED BY HOUSES OF WORSHIP, AND DECLARING AN EMERGENCY. SECONDED BY JOHN BIXLER.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting nay.*

2. **Approval of Resolution 17/18-18 Authorizing Year End Transfers**

Zoe Monahan stated there were no new changes from the 17/18 budget.

**JOHN COLLINS MOVED TO APPROVE RESOLUTION 17/18-18 A RESOLUTION AUTHORIZING YEAR END TRANSFERS OF FUNDS FOR FISCAL YEAR 2017/2018 BUDGET. SECONDED BY KITTY MACKIN.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

3. **Approval of Resolution 17/18-19 Election to Receive State Revenues**

**DARRICK PRICE MOVED TO APPROVE RESOLUTION 17/18-19 CITY OF DAYTON'S ELECTION TO RECEIVE STATE REVENUES FOR FISCAL YEAR 2018/2019 AS AMENDED. SECONDED BY JOHN BIXLER.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

4. **Approval of Resolution 17/18-20 Adopting FY2018/19 Budget**

Zoe Monahan reviewed the changes to the budget approved by the Budget Committee. Discussion followed.

**DARRICK PRICE MOVED TO APPROVE RESOLUTION 2017/18-20 A RESOLUTION ADOPTING THE CITY OF DAYTON BUDGET FOR FISCAL YEAR 2018/2019; MAKING APPROPRIATIONS; AND CATEGORIZING AND LEVYING AD VALOREM TAXES. SECONDED BY KITTY MACKIN.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

5. **Approval of Resolution 17/18-21 CCRLS Agreement**

Zoe Monahan reviewed the 5 year contract and the proposed updates. Discussion followed.

**KITTY MACKIN MOVED TO APPROVE RESOLUTION 17/18-21 A RESOLUTION APPROVING AMENDMENT #05 OF THE INTERGOVERN-MENTAL AGREEMENT BETWEEN CHEMEKETA COMMUNITY COLLEGE AND THE CITY OF DAYTON FOR THE CHEMEKETA COOPERATIVE REGIONAL LIBRARY SERVICE (CCRLS) FOR A 5 YEAR PERIOD ENDING IN 2023. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.**

6. **Approval of 9<sup>th</sup> Street Lift Station Modified Scope and Budget**

Zoe Monahan stated that this is a request to ask for approval to modify the scope and budget for the 9<sup>th</sup> Street Lift Station. Discussion Followed.

**JOHN COLLINS MOVED TO ACCEPT THE MODIFED SCOPE OF WORK WITH GPEC FOR THE GROUND AND ELECTRICAL WORK FOR \$36,255 WITH A CONTINGENCY OF 10% FOR A TOTAL OF \$39,880.50. SECONDED BY DARRICK PRICE. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.**

7. **Approval of 9<sup>th</sup> Street Lift Station Upgrade**

Zoe Monahan discussed Phase II of the project to add a building to house the controls. Discussion followed.

**DARRICK PRICE MOVED TO APPROVE OF PURCHASE OF THE CONTROL BUILDING AND CONTROLS FOR THE 9<sup>TH</sup> STREET LIFT STATION FROM FLYGT, A SOLE SOURCE PROVIDER, FOR \$57,114.65 WITH A CONTINGENCY OF 10% FOR A TOTOAL OF \$62,826. SECONDED BY JOHN BIXLER. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.**

8. **Approval of Approval of Breyman Reservoir Maintenance Contract**

Zoe Monahan reviewed the Breyman reservoir maintenance contract Discussion followed.

**DARRICK PRICE MOVED TO APPROVE ENTERING INTO A MAINTENANCE CONTRACT WITH SUEZ FOR UPGRADES AND MAINTENANCE OF THE BREYMAN CONCRETE RESERVOIR. SECONDED BY JOHN COLLINS.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

**9. Approval of Lagoon Aeration**

Steve Sagmiller, Public Works Director, reviewed the request to add aeration to sewer lagoon 3. He further stated that this is Phase I of a 3 Phase plan. Discussion followed.

**DARRICK PRICE MOVED TO APPROVE INTRODUCING AERATION INTO SEDIMENTATION POND 3 IN FISCAL YEAR 2018-2019 AT A COST NOT TO EXCEED \$49,438. SECONDED BY JOHN BIXLER.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

**10. Approval of Resolution 17/18-22 Planning Services for FY2018/19**

Zoe Monahan reviewed the contract for renewal of planning services for the City of Dayton.

**KITTY MACKIN MOVED TO APPROVE RESOLUTION 2017/18-22 A RESOLUTION APPROVING A CONTRACT FOR LAND USE PLANNING SERVICES WITH THE MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS, JULY 1 THROUGH JUNE 30, 2019. SECONDED BY TRINI MARQUEZ.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

**11. Approval of Resolution 17/18-23 MOU with DCDA**

Zoe Monahan reviewed the proposal to use the remaining \$8,000 of the certified local government grant to be use for a professional assessment of the historic gas station located at 216 Ferry Street and enter into a memorandum with the DCDA.

Judy Gerrard, 305 Main Street Dayton, Oregon, and Kelly Haverkate, 523 Ash Street, Dayton, Oregon, were in attendance as representatives of the DCDA and answered questions from the Council. Discussion Followed.

**KITTY MACKING MOVED TO APPROVE RESOLUTION**

**2017/18-23 A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE DAYTON COMMUNITY DEVELOPMENT ASSOCIATION FOR THE USE OF CERTIFIED LOCAL GOVERNMENT FUNDS. SECONDED BY JOHN COLLINS.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

**12. Approval of Recology Western Oregon Proposed Rate Increase**

Zoe Monahan discussed the proposal for a rate increase for garbage services from Recology. Discussion followed.

**KITTY MACKIN MOVED TO APPROVE THE PROPOSED RATE INCREASE OF 3.5% AS PROPOSED BY RECOLOGY WESTERN OREGON. SECONDED BY DARRICK PRICE.** *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

**G. FOOTBRIDGE DISCUSSION**

Zoe Monahan reviewed the proposed fencing to the Footbridge and the costs associated with it. She also stated that the City has requested an inspection of the bridge and the report for that inspection should be back within the next two weeks. Discussion followed.

**H. WATER DISCUSSION**

Zoe Monahan reviewed the meeting that she had with Lafayette regarding the shared water source. Steve Sagmiller answered questions from the Council. Water restriction grades were discussed and further discussion was tabled until a future work session. Discussion followed.

Mayor Wytoski excused Councilor Price from the Executive Session based on a potential conflict of interest.

Mayor Wytoski closed the Regular Session at 9:00 pm and stated Council would move into Executive Session pursuant to ORS 192.660(2)(e) to deliberate with persons designated by the City to negotiate real property transactions.

Mayor Wytoski closed the Executive Session at 9:14 pm and moved back into the Regular Session.

**I. CITY COUNCIL COMMENTS AND CONCERNS**

Trini Marquez stated that the covered picnic structure roofing looks bad and there are no gutters. She further stated that the handicapped picnic tables in the Park are bent. She inquired about street sweeping.

John Collins stated that Friday Nights are going well.

Mayor Wytoski updated the Council regarding the activities for the up-coming Old Timers Weekend.

**J. INFORMATION REPORTS**

1. City Manager's Report

Zoe Monahan reviewed up-coming meeting dates with the Council.

**K. ADJOURN**

There being no further business, the meeting adjourned at 9:29 pm.

Respectfully submitted:



By: Rochelle Roaden  
City Recorder

**APPROVED BY COUNCIL on August 20, 2018.**

As Written  As Amended

  
Elizabeth Wytoski, Mayor