

**AGENDA  
DAYTON CITY COUNCIL  
WORK/SPECIAL/EXECUTIVE SESSION**



**DATE: MONDAY, APRIL 15, 2019**  
**PLACE: CITY HALL ANNEX, 408 FERRY STREET**  
**TIME: 6:00 PM**

*Dayton – Rich in History.... Envisioning Our Future*

<b><u>ITEM</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>PAGE #</u></b>
<b>A.</b>	<b>CALL TO ORDER &amp; PLEDGE OF ALLEGIANCE</b>	
<b>B.</b>	<b>ROLL CALL</b>	
<b>C.</b>	<b>APPEARANCE OF INTERESTED CITIZENS</b>	

**This time is reserved for questions or comments from persons in the audience on any topic.**

**EXECUTIVE SESSION**

*The City Council will meet in Executive Session pursuant to ORS 192.660(2)(h) to consult with counsel concerning legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

<b>D.</b>	<b>CONSENT AGENDA</b>	
1.	Regular Session Minutes, April 1, 2019	1 - 5
<b>E.</b>	<b>FACILITY TOUR</b>	
<b>F.</b>	<b>ACTION ITEMS</b>	
1.	Approval of Resolution 18/19-17 Child Abuse Awareness Month, April 2019	7 - 10
2.	Adoption FY 19-20 Strategic Plan Goals	11 - 16
3.	Approval of Resolution 18/19-18 Establishing Sister City, Beaune, France	17 - 24
<b>G.</b>	<b>CITY COUNCIL COMMENTS/CONCERNS</b>	
<b>H.</b>	<b>INFORMATION REPORTS</b>	
1.	City Manager's Report	25
<b>I.</b>	<b>ADJOURN</b>	

Posted: 04/11/19  
Patty Ringnalda, City Recorder

*Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Dayton AT LEAST 32 WORKING HOURS (4 DAYS) prior to the meeting date in order that appropriate communication assistance can be arranged. The City Hall Annex is accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.*

**NEXT MEETING DATES**

**Budget Committee Meeting, May 6, 2019 6:30 pm**  
**City Council Executive Session Meeting, May 6, 2019 7:15 pm**  
**Budget Committee Meeting, May 20, 2019 6:30 pm**  
*City Hall Annex, 408 Ferry St, Dayton*

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**MINUTES**  
**DAYTON CITY COUNCIL**  
**REGULAR SESSION**  
**APRIL 1, 2019**

**PRESENT:** Mayor Elizabeth Wytoski  
Councilor John Collins arrived at 6:35 pm  
Councilor Daniel Holbrook  
Councilor Kitty Mackin  
Councilor Trini Marquez  
Councilor Darrick Price

**ABSENT:**

**STAFF:** Rochelle Roaden, City Manager  
Patty Ringnalda, City Recorder

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Wytoski called the meeting to order at 6:30 pm and those present gave the Pledge of Allegiance.

**B. ROLL CALL**

Mayor Wytoski noted there was a quorum with Councilors Holbrook, Mackin, Marquez and Price in attendance. Mayor Wytoski noted that Councilor Collins would be arriving momentarily.

**C. APPEARANCE OF INTERESTED CITIZENS**

Bill Lindeman 943 14<sup>th</sup> St, Lafayette, and Carole Joa of 1501 SW Baker St #40, McMinnville, appeared before Council representing Juliette's House of McMinnville. They gave a brief overview of what they do for Juliette's House and of their campaign to raise awareness for National Child Abuse Prevention Month. Mr. Lindeman asked the Council if they would acknowledge National Child Abuse Awareness Month by proclamation. Discussion continued with Council agreeing to add the proclamation to the next Council Meeting Agenda.

**DARRICK PRICE MOVED TO ADD JULIETT'S HOUSE  
NATIONAL CHILD ABUSE PREVENTION MONTH  
PROCLAMATION TO THE NEXT SPECIAL SESSION MEETING  
AGENDA. SECONDED BY KITTY MACKIN. *Motion carried with  
Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye.***

J.T. Smith of the Dayton By-Pass Bar 400 Ferry St, Dayton, advised they have been sponsored for a Thursday Night-Bike Night during the summer. He asked Council to support his event and asked if he would be able to use the parking area in front of the truck bays of the City Hall Annex for the event. Mayor Wytoski stated that she would be in support such an event and recommended he to go into City Hall and talk to staff regarding permits.

Mr. Smith asked if there are any planned changes to Dayton Friday Nights stating that he has not been able to attend the meetings. Both Councilor Holbrook and Councilor Collins advised that it is important to attend the Dayton Community Development Association (DCDA) meetings. Councilor Collins noted that the DCDA is collaborative effort and that they are currently in the process of organizing the Friday Night events.

**D. CONSENT AGENDA**

**DANIEL HOLBROOK MOVED TO APPROVE THE CONSENT AGENDA OF THE REGULAR SESSION MINUTES OF MARCH 4, 2019 AND SPECIAL SESSION MINUTES OF MARCH 18, 2019 AS WRITTEN. SECONDED BY JOHN COLLINS. *Motion carried with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye.***

**E. ACTION ITEMS**

**1. Dayton FFA Donation Request – Easter Egg Hunt.**

FFA Advisor Mitch Coleman and four members of the Dayton Chapter of the FFA spoke regarding their annual Easter egg hunt asking the Council to help fund the community event in which over 200 community members attend every year. Councilor Holbrook stated that he appreciated the effort put in by the Dayton FFA and all they do for our community.

**DANIEL HOLBROOK MOVED TO APPROVE THE DONATE REQUEST FOR \$600 TO THE DAYTON FFA FOR THEIR ANNUAL EASTER EGG HUNT. SECONDED BY TRINI MARQUEZ. *Motion carried with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye.***

**2. Approval of Appointment of new Budget Committee Member.**

Mayor Wytoski reviewed her meeting with Carlos Mejia and recommended that the Council approve Carlos Mejia to the Dayton Budget Committee.

**DARRICK PRICE MOVED TO APPROVE MAYOR WYTOSKI'S APPOINTMENT OF CARLOS MEJIA TO THE BUDGET COMMITTEE WITH A THREE YEAR TERM ENDING DECEMBER 31, 2021. SECONDED BY KITTY MACKIN. *Motion carried with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye.***

**3. Appointment of New City Councilor to Vacant City Council Position.**

Each of the three candidates, John Bixler, Jenni Middleton and Rosalba Sandoval-Perez, gave a brief introduction.

A vote was taken. Mayor Wytoski, Councilors Collins, Holbrook, Mackin, Marquez and Price voted for Rosalba Sandoval-Perez.

Patty Ringnalda, City Recorder, performed the swearing in of Councilor Rosalba Sandoval-Perez.

**4. Liquor License Renewals.**

Patty Ringnalda reviewed the staff report with the Council.

**5. Approval of Resolution 18/19-15 – Appoint City Manager to YCHCA Board.**

**DANIEL HOLBROOK MOVED TO APPROVE RESOLUTION 18/19-15 A RESOLUTION SUPPORTING THE CITY OF DAYTON’S ONGOING PARTICIPATION AS A MEMBER OF THE YAMHILL COUNTY AFFORDABLE HOUSING CORPORATION’S (YCAHC) REGIONAL HOUSING REHABILITATION COLLABORATIVE AND BOARD OF DIRECTORS, AND TO APPOINT THE NEW CITY MANGER, ROCHELLE ROADEN, AS THE SUCCESSOR TO THE FORMER BOARD MEMBER, ZOE MONAHAN. SECONDED BY JOHN COLLINS. Motion carried with Collins, Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.**

**6. Approval of Resolution 18/19-16 – Approve Amendment to the Employee Merit System.**

Rochelle Roaden reviewed the changes to the employee merit system and gave a brief explanation of the need for the changes.

**DARRICK PRICE MOVED TO APPROVE RESOLUTION 18/19-16 A RESOLUTION APPROVING AN AMENDMENT TO THE CITY’S EMPLOYEE MERIT SYSTEM. SECONDED BY TRINI MARQUEZ. Motion carried with Collins, Holbrook, Mackin, Marquez, Price, Sandoval-Perez and Wytoski voting aye.**

**7. Development of 2019/2020 Council Goals.**

The Council reviewed and updated the goals and the priority rating definitions for FY2019/2020.

While reviewing the Council Goals, the Council decided to move the facilities tour from June 2019 to the April 15, 2019 Council Meeting.

**F. CITY COUNCIL COMMENTS/CONCERNS**

Councilor Holbrook attended the Main Street National Conference in Seattle, Washington and reviewed some of the subjects that were discussed at that meeting.

Council Mackin suggested that information regarding the fire siren be given out to new city residents. Councilor Mackin also advised that a blood drive will take place at the Dayton Fire Hall on Thursday, May 11, 2019 in memory of Howard Putman.

Mayor Wytoski advised that the City of Dayton's Sister City agreement with Beaune, France is ready to be adopted, with a potential signing date of June 6, 2019. She stated that the Mayor of Beaune, France has requested that she attend the signing. There is the possibility of Travel Oregon sponsoring the trip to France. Council would need to formally adopt the trip, as economic development or fact finding mission, before travel plans could be established.

Mayor Wytoski stated that she has requested bids from a couple bands for the Dayton Friday Night Event for Old Timer's Weekend and is waiting to hear back from them.

**G. INFORMATION REPORTS**

**1. City Manager's Report**

Rochelle Roaden advised that Oregon Department of Transportation (ODOT) is working on a 1.5 million dollar project on Highway 18. Starting May 5, 2019 the bridge and overpass will be closed for 2 to 3 weeks, but will re-open on the weekends. A shuttle bus will be provided for pedestrian and bicycle traffic. Vehicular traffic will be re-routed through Lafayette and ODOT will provide flaggers to help with added traffic through Lafayette. Callers with questions can be referred to ODOT.

Lafayette will be implementing Level 1 water restriction on June 1, 2019, which is odd/even watering requirements.

Regarding street sweeping days, per Steve Sagmiller, Public Works Director, agreeing to street sweeping days some times changing due to weather, helps keep our contract rates low.

Community Clean-up day is Saturday, April 27<sup>th</sup> from 8 am to 12 noon and the Swap Meet will be Monday through Thursday, April 22<sup>nd</sup> through April 25<sup>th</sup> at the Community Event Center. A tent will be brought in with side walls so that it can be locked up at night. Home pick-up on the clean-up day can be scheduled by calling Dayton City Hall.

**G. ADJOURN**

There being no further business, the meeting adjourned at 9:22 pm.

Respectfully submitted:

**APPROVED BY COUNCIL APRIL 15, 2019**

**As Written**  **As Amended**

By: Patty Ringnalda  
City Recorder

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**Elizabeth Wytoski, Mayor**

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**To:** Honorable Mayor and City Councilors  
**From:** Rochelle Roaden, City Manager  
**Issue:** Approval of Resolution 18/19-17 Declaring April 2019 National Child Abuse Prevention Month  
**Meeting Date:** April 15, 2019

**Background and Information**

April is National Child Abuse Prevention Month. Juliette’s House in McMinnville has coordinated a month long campaign to promote awareness in Yamhill County. Blue pinwheels, blue tree bows, the wearing of blue on April 10<sup>th</sup>, and asking all cities in the county to declare April 2019 as National Child Abuse Prevention Month.

Carole Joa and Bill Lindeman from Juliette’s House spoke to the Council at the April 1, 2019, council meeting requesting that council declare April 2019 as National Child Abuse Prevention month in the City of Dayton. Council directed staff to bring such a resolution to the next Council meeting.

**City Manager Recommendation:** I recommend approval of Resolution 18/19-17.

**Potential Motion to Approve:** “I move to approve Resolution 18/19-17 a Resolution Declaring April 2019 as National Child Abuse Prevention Month.”

**Council Options:**

- 1 – Approve Resolution 18/19-17 as recommended.
- 2 – Approve Resolution 18/19-17 with amendments.
- 3 – Take no action and direct staff to do further research or provide additional options.



**RESOLUTION No. 18/19-17**  
**City of Dayton, Oregon**

**TITLE:**        ***A Resolution Declaring April 2019 National Child Abuse Prevention Month***

**WHEREAS**, child abuse is considered to be one of our nation’s most serious public health problems with scientific studies documenting the link between the abuse and neglect of children and a wide range of medical, emotional, psychological and behavior disorders; and

**WHEREAS**, it is estimated that 1 in 4 children will suffer significant abuse before the age of 18 and annually over 80,000 Oregonian children are reported to the Department of Human Services as having been abused or neglected with over 10,000 child abuse victims confirmed in 2018 alone; and

**WHEREAS**, the physical, emotional, and financial impact of abuse and neglect falls most heavily on children of all ages and abilities, who come from all economic, racial, and social backgrounds; and these crimes affect many more family members, friends, neighbors, and coworkers; and

**WHEREAS**, a trauma-informed response to victims promotes healing and fosters strength in survivors; and

**WHEREAS**, child victims who feel understood and supported are more likely to disclose their victimization, seek services to find healing, and participate in the justice process; and

**WHEREAS**, providing victims and their families with knowledge of their rights and available services further strengthens their ability to recover by restoring a sense of self-empowerment; and

**WHEREAS**, effective child abuse prevention programs succeed because of partnerships created among state and local government agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; and

**WHEREAS**, the City of Dayton is dedicated to strengthening child abuse survivors and their non-offending families in the aftermath of crime, building resilience in our communities, and working to prevent abuse and neglect;

**The City of Dayton, therefore, resolves as follows:**

- 1)        **THAT**** April 2019 is proclaimed National Child Abuse Prevention Month; and
- 2)        **THAT**** we reaffirm Oregon’s commitment to creating a safer, healthier, and more thriving community for our children and taking steps to help prevent child abuse through awareness efforts, prevention promotion, and training; and

- 3) **THAT** we call upon all citizens to invest in the lives of all our children, to be aware of their safety and well-being; and
- 4) **THAT** we celebrate those who provide prevention programs and support to child victims of violence, sexual abuse and neglect and many other life altering crimes; and their commitment to ensuring that all children are afforded their rights to be safe from harm as well as promote the psychological, physical, and emotional healing and ongoing development of these our most precious resource, our children; and
- 5) **THAT** we ask and encourage all citizens to Wear Blue on April 10, 2019 as a public statement in our county in support of child abuse prevention; and
- 6) **THAT** this resolution shall become effective immediately upon adoption.

**ADOPTED** this 15th day of April 2019.

**In Favor:**

**Opposed:**

**Absent:**

**Abstained:**

\_\_\_\_\_  
**Elizabeth Wytoski, Mayor**

\_\_\_\_\_  
**Date Signed**

**ATTEST:**

\_\_\_\_\_  
**Patty Ringnalda, City Recorder**

\_\_\_\_\_  
**Date of Enactment**

**To:** Honorable Mayor and City Councilors  
**From:** Rochelle Roaden, City Manager  
**Issue:** Adoption of FY 2019-2020 Strategic Plan Goals  
**Meeting Date:** April 15, 2019

**Background and Information**

Attached to this memo are the Strategic Plan Goals for FY 2019-20 as discussed at the April 1, 2019, City Council Regular Session. All objectives are now listed sequentially starting with Priority level 1s.

I have reworded Goal A – “Relocate the water and sewer lines attached to the Dayton Footbridge” to “Evaluate the relocation of water and sewer lines attached to the Dayton Footbridge” due to the recent suggestion that it might be more effective to improve the bridge to support the infrastructure instead of relocating the lines underneath the river. I have scheduled a meeting with OBEC and our engineer for April 23<sup>rd</sup> to discuss the options.

The Strategic Plan Goals are ready for adoption. At the top of the document are the objectives the City has achieved or will achieve in the current fiscal year.

**City Manager Recommendation:** I recommend adoption of the FY 2019-2020 Strategic Plan Goals.

**Potential Motion to Approve:** “I move to adopt the FY 2019-2020 Strategic Plan Goals.”

**Council Options:**

- 1 – Adopt the FY 2019-20 Strategic Plan Goals as presented.
- 2 – Adopt the FY 2019-20 Strategic Plan Goals with amendments.
- 3 – Take no action and direct staff to do further research or provide additional options.

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## 2018-2019 Major Accomplishments

1. Complete Main Pump Station Upgrade
2. Complete Ferry Street Trunk Sewer Replacement
3. Complete 9<sup>th</sup> Street Lift Station Improvements
4. Design and Engineer Sidewalk Improvements for 9<sup>th</sup> to Flower Lane
5. Complete Transfer of Tax Foreclosed Real Property from the County to the City to Facilitate the Development of Affordable Housing
6. Acquire Brookside Cemetery from the School District

- Priority Ratings:**
- 1 – ~~Do now~~ – budget in the forth-coming budget Begin/Budget in the next fiscal year
  - 2 – ~~Look at~~ Accomplish/Budget foring in 2-3 years in the future
  - 3 – ~~Nice to have~~ – not to look at funding for at least 3-5- years Accomplish/Budget for in 3-5 years
  - 4 – Routine – Ongoing from year to year

## **Strategic Plan Goals** 2018-192019-2020

### **Goal A – Develop and maintain infrastructure to support operations and meet growth**

OBJECTIVE	PRIORITY
<del>—Obtain funding for the water system’s short-term capital improvement needs including: the Fisher Farms Wells and replacing the Main Transmission Line from the Springs to the Footbridge. (Staff’s opinion is that the Footbridge Infrastructure relocation to under the Yamhill River should take priority over the Main Transmission Line.)</del>	<u>2</u>
<u>Complete Sidewalk Improvements on Ferry Street – 9<sup>th</sup> to Flower Lane</u>	<u>1</u>
<u>Obtain funding for Fisher Farms Wells intertie in 3-5 years</u>	<u>1</u>
<u>Develop five year plan consisting of finance strategy, design, and construction for the building of new City Hall and Library in 3-5 years.</u>	<u>1</u>
<u>Evaluate funding models for establishing Pavement Management Program.</u>	<u>1</u>
<u>Restore the Multi-Modal (bike and pedestrian) function of the Dayton Footbridge.</u>	<u>1</u>
<u>Adopt prioritized list of pedestrian system improvements (for funding eligibility).</u>	<u>1</u>
<u>Install sewer aeration in Lagoon 3 to increase waste water treatment capacity.</u>	<u>1</u>
<u>Evaluate the relocation of the water and sewer lines attached to the Dayton Footbridge</u>	<u>1</u>
<u>Obtain funding for replacing the water system main transmission line from Springs to the Footbridge</u>	<u>2</u>
<u>Complete Chlorine Generator Improvements at Water Treatment Plant.</u>	2
<del>Complete Main Pump Station Upgrade.</del>	<del>1</del>
<del>Complete Ferry Street Trunk Sewer Replacement.</del>	<del>1</del>

<del>Complete 9<sup>th</sup> Street lift station improvements.</del>	<del>1</del>
<del>Create a plan to develop the Dayton Village property as Affordable Housing.</del>	<del>2</del>
<del>Make sewer system improvements consistent with the DEQ's MAO and; That are necessary to obtain year-round effluent discharge permit from DEQ.</del>	<del>2</del> <del>3</del>
<del>Sewer System Improvements necessary to obtain year-round effluent discharge permit from DEQ.</del>	<del>2</del>
<del>Evaluate funding models for establishing Pavement Management Program.</del>	<del>1</del>
<del>Identify potential land for industrial use within the UGB;</del>	<del>2</del>
<del>Complete sidewalk improvements on Church Street West of 9<sup>th</sup> Street and on School Routes :</del>	<del>3</del>
<del>• On Ferry Street (9<sup>th</sup> to Flower Lane) (moved up)</del>	<del>2</del>
<del>• Design and engineer improvements</del>	<del>1</del>
<del>• On Church Street West of 9<sup>th</sup> Street</del>	<del>3</del>
<del>• On School Routes</del>	<del>3</del>
<del>Restore the Multi Modal (bike and ped) function of the Dayton Footbridge by replacing the decking and handrails.</del>	<del>1</del>
<del>Relocate water and sewer lines attached to the Dayton Footbridge (in conjunction with the By Pass). (With the closure of the Footbridge, the Council should consider moving this to a higher priority level in 2019-20.)</del>	<del>3</del> <del>1</del>
<del>Adopt prioritized list of pedestrian system improvements (for funding eligibility).</del>	<del>1</del>
<del>Install sewer aeration in lagoon 3 to increase waste water treatment capacity. (Budgeted in 18/19, this project is in the hopper. MBR racking system needs to be removed before aeration efforts can begin. Hoping to complete in summer of 2019.)</del>	<del>2</del> <del>1</del>
<del>Adopt joint resolution between cities of Lafayette and Dayton relating to water use management.</del>	<del>1</del>

**Goal B – Create a livable community that is aesthetically pleasing, affordable, inviting, and with a vibrant and diverse economy.**

OBJECTIVE	PRIORITY
<del>Establish a strategy with timelines for effectuating an urban growth boundary swap for residential property.</del>	<del>1</del>
<del>Establish a Mural Policy to acquire murals as public art (similar to City of Salem, Metro area Regional Arts Council).</del>	<del>1</del>
Update the Dayton Municipal Code	4
• Establish Historic Overlay Zone with Design Standards	1
• Establish a General Sign Code	<del>2</del> <del>1</del>
• Update/Improve Water Restriction Language	<del>1</del>
• Establish and/or amend -ordinances to addressing vehicular homeless and long term RV stays.	2
<del>Establish a Transient Lodging Tax Revenue Plan.</del>	<del>3</del>
Continue Yard of the Month/Mayor's Beautification Program.	4
Coordinate <del>public signage within the City.</del> Wayfinding/Tourism Signage	4



Continue Holiday Lights Competition.	4
<del>Establish a strategy with timelines for effectuating an urban growth boundary swap for residential property. (With the most recent UGB swap with Sutherlin taking approximate two years, and other cases taking decades, the Council should consider pushing this out a year or two.)</del>	<del>1-2?</del>
<del>Complete transfer of tax foreclosed real property from the county to the city to facilitate the development of affordable housing. (moved to Goal A)</del>	<del>1</del>
<del>Develop five year plan consisting of finance strategy, design, and construction for the building of new City Hall and library. (Moved to Goal A)</del>	<del>1</del>
<del>Establish a Mural Policy to acquire murals as public art (similar to City of Salem, Metro area Regional Arts Council).</del>	<del>2</del>
<del>Establish a Transient Lodging Tax Revenue Plan. (As of March 2019, the footbridge rehabilitation project will be funded primarily from TLT revenue.)</del>	<del>1</del>

**Goal C – Capitalize on Dayton’s facilities and resources to provide recreational and cultural opportunities**

OBJECTIVE	PRIORITY
Acquire other half of Legion Field for development of a recreational facility.	1
<del>Develop strategy for improvement of the County’s Dayton Landing Park and boat ramp to include: permitting, funding, construction of improvements, and possible ownership.</del>	<del>1</del>
Review existing sewer access easement in Country Heritage Estates Phase 2 for additional permissible use as pedestrian and bike trail with way finding signs; if not permissible, evaluate options for doing so.	<del>1-2</del>
<del>Support and advocate for improvement of the County’s Dayton Landing Park and boat ramp to include: permitting, funding, and construction of improvements.</del>	<del>4</del>
<del>Acquire Brookside Cemetery from school district.</del>	<del>1</del>

**Goal D – Use Dayton’s heritage and historic resources to forward our image as an authentic and charming town.**

OBJECTIVE	PRIORITY
Promote Friday Nights and Old Timers Weekend.	4
Review and update as necessary the map of historic resources, and increase distribution.	4

**Goal E – Engage in efficient and effective activities to promote community safety and wellness**

OBJECTIVE	PRIORITY
Evaluate options for renewing or replacing existing three-year public safety levy.	1

**Goal F – Enhance communications to actively engage the community**

OBJECTIVE	PRIORITY
<del>Coordinate communication with community groups.</del>	<del>4</del>
<del>Increase public awareness of public library hours, programs, and services.</del>	<del>4</del>
Develop community newsletter.	1
Explore smartphone application or other mobile/electronic social media based means for notification of community events, emergencies, and other matters of public interest.	<u>21</u>
<del>Coordinate communication with community groups.</del>	<del>4</del>
<del>Increase public awareness of public library hours, programs, and services.</del>	<del>4</del>

**To:** Honorable Mayor and City Councilors  
**From:** Rochelle Roaden, City Manager  
**Issue:** Sister City Discussion  
**Meeting Date:** April 15, 2019

**Background Information:**

In 2016, the City discussed and reached out to the City of Beaune, France, to explore the possibility of becoming Sister Cities. This potential relationship with Beaune was introduced to the City by Gary Mortensen, who is the President of Stoller Family Estate. Mr. Mortensen has contacts in Beaune, and they believe the Beaune area is similar to the Dayton area. Hence, there may be several opportunities for economic, educational and cultural exchanges for our City and for our schools. This process stalled over the last couple of years and has recently been resurrected due to Beaune electing a new Mayor.

Included with this memo is information on Sister Cities International and what sister cities are and might do. A Sister City agreement must be signed by the highest elected official from each City. The cost for a City our size is \$180 to become a member of Sister Cities International, so that cost is not a concern.

The first step in this process is to establish a sister city relationship and as an official economic development activity for the City. At the April 1st Council meeting Mayor Wytoski updated the council regarding the current activity and that Beaune would like to have an official signing ceremony in Beaune in June of this year. .

**City Manager Recommendation:** I recommend approval of Resolution 18/19-18.

**Potential Motion to Approve:** “I move to approve Resolution 18/19-18 a Resolution of the Dayton City Council Expressing the Intent to Establish a Sister City Relationship between Beaune, France, and the City of Dayton, Oregon.”

**Council Options:**

- 1 – Approve Resolution 18/19-18 as recommended.
- 2 – Approve Resolution 18/19-18 with amendments.
- 3 – Reject Resolution 18/19-18.
- 4 – Take no action and direct staff to do further research or provide additional options.

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# About Sister Cities International

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**Founded by President Dwight D. Eisenhower in 1956, Sister Cities International is a nonpartisan 501(c)(3) nonprofit which serves as the national membership organization for individual [sister cities, counties, and states](#) across the U.S. This network unites tens of thousands of citizen diplomats and volunteers in over 500 member communities with over 2,000 partnerships in 145 countries on six continents.**

Sister Cities International was created at President Eisenhower’s 1956 White House summit on citizen diplomacy, where he envisioned a network that would be a champion for peace and prosperity by fostering bonds between people from different communities around the world. By forming these relationships, President Eisenhower reasoned that people from different cultures could understand, appreciate, and celebrate their differences while building partnerships that would lessen the chance of new conflicts. Since its inception, the Sister Cities International network has played a key role in renewing and strengthening important global relationships.

Sister Cities International serves as a hub for institutional knowledge and best practices in the field of citizen diplomacy. As a membership association, Sister Cities International continues to strengthen the sister cities network through strategic institutional partnerships, grants, programs, and support for its members. Sister Cities International provides essential services and resources to help members find partners as well as to expand and improve activities. Sister Cities International motivates and assists private citizens, municipal officials, and business leaders to conduct long-term, mutually beneficial sister city, county, or state relationships. With a mission “to promote peace through mutual respect, understanding, and cooperation — one individual, one community at a time,” Sister Cities International’s member programs focus on four main areas of exchange: arts and culture, youth and education, business and trade, and community development and technical exchange to connect citizens around the globe.

The mission of Sister Cities International is just as important today as it was when it was founded. With the advent of the internet and new technologies, the world is becoming smaller, and the relationships and interactions between the U.S. and its international counterparts are more complex than ever. Despite this increase in online communication, the face-to-face meetings and personal relationships developed through sister cities are still vital and irreplaceable. Sister Cities International continues to expand its reach to new and emerging regions of the world and dedicates special focus to growing partnerships in Africa, Southeast and East Asia, and Latin America.

# Our Programs

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Sister city relationships offer the flexibility to form connections between communities that are mutually beneficial and which address issues that are most relevant for partners. Sister city relationships offer endless possibilities for communities to conduct a wide variety of programs and activities. Programs vary greatly from basic cultural exchange programs to shared research and development projects. Programming can typically be classified in four main areas:

## Youth and Education

Providing experience in international affairs and citizen diplomacy to youth is a critical part of any sister city program. Sister city exchanges are often the first opportunity that youth have to travel abroad, and the experience of being a guest rather than a tourist is a unique opportunity that helps them develop cross-cultural competence and maturity. Activities often include short- and long-term student exchanges, virtual exchanges, and sports tournaments. Educational exchanges, whether at the high school or college level, provide young people with the opportunity to develop professional skills under the umbrella of citizen diplomacy. These exchanges are often described by participants as “a life-changing experience,” and many current leaders in international affairs or diplomacy can trace their interest to their first sister city exchange.

## Arts and Culture

Arts and cultural programs are some of the oldest and most robust in the sister cities network and continue to connect people from different backgrounds on a fundamental level. By experiencing and exploring the culture of an international community, citizens may gain insight into the history, values, and aesthetic sensibilities of their partners. Today, cultural exchange provides the foundation for many sister city relationships. These exchanges take many different forms, with musical performances, art exhibits, peace parks and gardens, and international cultural festivals proving popular throughout the sister city network.

## Business and Trade

In addition to trade delegations and tourism dollars, sister city programs create connections with international municipal officials, institutions, and businesses. These connections build trust, access, and expertise that help local businesses find new opportunities. Whether it is access to new markets, assistance navigating import and export regulations, or introductions to new partners, sister city programs expand the resources available to local businesses. Investing in sister cities means investing in the future of a community.

## Municipal Exchange and Community Development

Peer-learning between municipal employees and elected officials through sister city activities has helped cities implement innovative policies and management techniques in sanitation, water, health, transportation, tourism, economic development, and education. Sister city programs ALSO often raise funds or collect supplies for natural disasters or other emergencies in their sister cities. Other humanitarian and community development projects include renovation of clinics, creation of wells, and trainings for medical personnel. Numerous programs also support schools abroad through donation of materials, construction, and partnerships with U.S. schools.

## FAQ's

### Q. What is a sister city relationship?

A sister city relationship is a long-term, cooperative relationship between two cities in different countries through which cultural, educational, business, and technical exchanges take place. It is formalized when two mayors (or highest elected/appointed officials) sign a memorandum of understanding establishing a sister city relationship. Activities are usually organized and implemented by volunteers, local institutions, and municipal employees. A city may have any number of sister cities.

### Q. What do sister cities do?

Sister city organizations plan and implement cooperative activities and exchanges in cultural, educational, municipal/technical, business, and humanitarian fields. Thousands of inbound and outbound exchanges take place every year, as well as virtual exchanges and other remote, cooperative activities.

### Q. What does Sister Cities International do?

Sister Cities International is a nonprofit member association for U.S. sister city organizations. Its staff provides assistance and expertise to over 500 member communities to help strengthen their sister city organizations. It shares best practices, provides grants and funding opportunities, assists with protocols and procedures related to sister cities, advocates for sister city organizations and international exchange, organizes conferences and meetings, publishes a printed and online directory of sister cities, networks among its membership, and provides other resources including certificates, discounted travel insurance, visa consultations, webinars, and toolkits, among other benefits.

### Q. How do two cities become sister cities?

A relationship is formally created when the mayors or highest elected officials from two communities sign a memorandum of understanding establishing the sister city partnership. However, this is usually the result of a long process that involves the local sister city organization along with the municipality and other local institutions. Sister city relationships may develop from a number of sources, including but not limited to: preexisting mayoral relationships, trade relationships, historical connections, ancestral/demographic connections, expatriate communities, shared geographic/sector challenges, faith-based groups, and personal experiences ranging from study/work abroad to marriages.

### Q. Who runs sister city organizations and how are they structured?

All of Sister Cities International's members are independent organizations and have a number of management structures. Sister city organizations may be run by a group of volunteers, representatives from local institutions, the mayor's office or municipal government, or by some combination of these. Most often sister city organizations are incorporated as 501(c)(3) nonprofits, although the municipal government may have representation or a formal relationship with the group. Many are governed by a board of directors or commission, although the majority of members are volunteers from all sectors of the community. They are most often organized by committee, with one committee for each partnership responsible for creating and implementing projects. Some sister city organizations are run by local institutions, such as a museum, cultural center, or chamber of commerce. Most municipal contacts for sister city organizations are in the office of the mayor, office of tourism/convention and visitors bureau, office of international affairs, office of protocol, or office of economic development.

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**RESOLUTION No. 18/19-18  
CITY OF DAYTON, OREGON**

***TITLE: A Resolution of the Dayton City Council Expressing the Intent to Establish a Sister City Relationship between Beaune, France and the City of Dayton, Oregon***

**WHEREAS**, The Sister City concept was inaugurated by the United States President in 1956 to establish greater friendship and understanding between the peoples of the United States and other nations through the medium of direct personal contact; and

**WHEREAS**, the City of Dayton in coordination with several of Dayton's wine industry leaders has been in contact with City officials in Beaune, France; and

**WHEREAS**, Beaune is one of the wine communities of the Côte de Beaune sub region of the Burgundy wine region and is surrounded by some of the world's most famous wine villages, with facilities and cellars of many producers, large and small, situated in the historic center of Beaune itself, as they have been since Roman times. With a rich historical and architectural heritage, Beaune is considered the "Capital of Burgundy wines"; and

**WHEREAS**, Dayton shares many similarities with Beaune as a central city in the Willamette Valley wine region. Both communities are located in rural areas, serve as a center for wine industry activities, and are travel destinations for visitors and wine aficionados alike; and

**WHEREAS**, both cities desire to enter into a sister city relationship and towards that end officials of Beaune have invited Dayton officials to attend an official signing of a sister city agreement in Beaune this summer; and

**WHEREAS**, Travel Oregon and other wine industry leaders have offered to partner with Dayton to provide funding for this economic development trip; and

**WHEREAS**, a sister city partnership between the two cities would benefit citizens of both communities including both city's youths and both cities desire to create opportunities for common economic development goals and to strengthen the friendship and understanding between France and the United States.

**The City of Dayton resolves as follows:**

**Section 1.** The City Council authorizes the Mayor, or the Mayor's designee, to initiate a sister city agreement between the City of Dayton and the City of Beaune, France.

**Section 2.** The City Council designates a trip to Beaune, France to establish the sister city relationship, as an official economic development activity for the City and approves in advance receipt of payment of these expenses by Travel Oregon or other entity in furtherance of these goals pursuant to ORS 244.020(7)(b)(H)(ii).

**Section 3.** This resolution is effective upon approval by the City Council.

**ADOPTED** this 15th day of April 2019.

**In Favor:**

**Opposed:**

**Absent:**

**Abstained:**

\_\_\_\_\_  
**Elizabeth Wytoski, Mayor**

\_\_\_\_\_  
**Date Signed**

**ATTEST:**

\_\_\_\_\_  
**Patty Ringnalda, City Recorder**

\_\_\_\_\_  
**Date of Enactment**



**Yamhill County Sheriff's Office  
Crime Summary for DAYTON  
From 3/1/2019 to 3/31/2019**

City	UCR Description	3/1/2018 to 3/31/2018	3/1/2019 to 3/31/2019	Percentage Change	YTD	Prior Year
<b>DAYTON</b>						
Part 1						
	Aggravated Assault	1	0		2	2
	Arson	0	1		2	1
	Burglary-Business	0	0		1	6
	Burglary-Non-Residence	2	0		2	7
	Burglary-Residence	4	0			8
	Larceny	4	3	-25.00 %	12	65
	Motor Vehicle Theft-Auto	0	1		2	10
	Rape	1	0			3
	Robbery	0	0		1	
	<b>Part 1 Total</b>	<b>12</b>	<b>5</b>	<b>-58.33 %</b>	<b>22</b>	<b>102</b>
Part 2						
	All Other	1	1		2	7
	Animal Problems	0	0			2
	Curfew	0	0			1
	Disorderly Conduct	1	1		1	16
	Drug Laws	3	1	-66.67 %	4	18
	DUII	1	1		1	12
	Forgery	1	0			3
	Fraud	3	1	-66.67 %	1	9
	Liquor Laws	0	0			7
	Runaway	1	0			4
	Sex Offenses	1	0			8
	Simple Assault	2	0		3	33
	Stolen Property	1	1		2	5
	Tresspass/Prowler	0	2		6	18
	Vandalism	1	1		3	41
	Weapons	1	0		4	3
	<b>Part 2 Total</b>	<b>17</b>	<b>9</b>	<b>-47.06 %</b>	<b>27</b>	<b>187</b>
	<b>Total For DAYTON</b>	<b>51</b>	<b>24</b>	<b>-52.94 %</b>	<b>95</b>	<b>533</b>

Report run date: 4/1/2019



**Yamhill County Sheriff's Office  
Crime Summary for DAYTON  
From 3/1/2019 to 3/31/2019**

City	UCR Description	3/1/2018 to 3/31/2018	3/1/2019 to 3/31/2019	Percentage Change	YTD	Prior Year
DAYTON						
Part 3						
	All Other	9	3	-66.67 %	11	83
	Non-Reportable Offenses	13	7	-46.15 %	35	161
	Part 3 Total	22	10	-54.55 %	46	244
	<b>Total For DAYTON</b>	51	24	-52.94 %	95	533