

MINUTES  
**DAYTON CITY COUNCIL**  
**REGULAR SESSION**  
**June 3, 2019**

**PRESENT:** Mayor Elizabeth Wytoski  
Council President Darrick Price  
Councilor John Collins *arrived at 6:36 pm*  
Councilor Daniel Holbrook  
Councilor Kitty Mackin  
Councilor Trini Marquez

**ABSENT:** Rosalba Sandoval-Perez

**STAFF:** Rochelle Roaden, City Manager  
Patty Ringnalda, City Recorder

**A. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Wytoski called the meeting to order at 6:35 pm and those present gave the Pledge of Allegiance.

**B. ROLL CALL**

Mayor Wytoski noted there was a quorum with Councilors Holbrook, Mackin, Marquez, and Price. Mayor Wytoski noted the absence of Councilors Collins and Sandoval-Perez.

**C. PUBLIC HEARINGS**

Mayor Wytoski opened the Public Hearing to obtain citizen input on the budget for the fiscal year beginning July 1, 2019 at 6:36 pm and stated that the City Council will hold a public hearing to obtain citizen input on the budget for the fiscal year beginning July 1, 2019 as approved by the City of Dayton Budget Committee.

No one signed up to comment.

Mayor Wytoski closed the Public Hearing at 6:37 pm.

Mayor Wytoski opened the Public Hearing to obtain citizen input on the proposed uses of State Revenue Sharing Funds at 6:37 pm and stated that the City Council will hold a public hearing to obtain citizen input on the proposed uses of State Revenue Sharing Funds in the City of Dayton FY 2019/2020 Budget.

No one signed up to comment.

Mayor Wytoski closed the Public Hearing at 6:38 pm.

**D. APPEARANCE OF INTERESTED CITIZENS**

None.

**E. CONSENT AGENDA**

1. Approval of Meeting Minutes
  - a. Work Session Meeting Minutes, April 15, 2019
  - b. Executive Session Meeting Minutes, May 6, 2019

**KITTY MACKIN MOVED TO APPROVE THE MINUTES OF THE WORK SESSION OF APRIL 15, 2019, AS AMENDED AND THE EXECUTIVE SESSION OF MAY 6, 2019 AS WRITTEN. SECONDED BY DANIEL HOLBROOK.** *Motion carried with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Sandoval-Perez absent.*

**F. ACTION ITEMS**

**1. Homeward Bound Donation Request**

Ronnie Vostinak representing Homeward Bound Pets of 1758 NW Meadows, McMinnville, Oregon, introduced Jennifer Choate also of Homeward Bound and stated that Jennifer will be speaking on behalf of Homeward Bound Pets and their donation request. Jennifer Choate presented an overview of their organization and the City of Dayton's usage of their services for the past year. Discussion followed.

**DARRICK PRICE MOVED TO APPROVE A DONATION TO HOMEWARD BOUND PETS IN THE AMOUNT OF \$1,300.00. SECONDED BY JOHN COLLINS.** *Motion carried with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Sandoval-Perez absent.*

**2. Branding Presentation**

Kelly Haverkate of 623 Ash Street, Dayton, Oregon, representing Dayton's Community Downtown Association (DCDA) spoke to the Council regarding a new branding proposal; Main Street to Historic District Revitalization Strategy. She explained that the DCDA's goal is to establish a "District Branding" that would help businesses, encourage community gathering and promote tourism to the City of Dayton. Discussion continued with the Council in agreement to revisit the discussion at a later date.

**3. Approval of Recology Western Oregon Proposed Rate Increase**

City Manager, Rochelle Roaden introduced Dave Larmonth, Rate Analyst for Recology Western Oregon, 1850 NE Lafayette Ave, McMinnville, Oregon, advising that he was here to review and answer questions regarding the proposed 2.7% rate increase for garbage collection services, set to begin July 1, 2019. Discussion followed.

**DANIEL HOLBROOK MOVED TO APPROVE THE RECOLOGY WESTERN OREGON RATE INCREASE AS PROPOSED. SECONDED BY DARRICK PRICE.** *Motion carried with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Sandoval-Perez absent.*

4. **Recology Glass Recycling Discussion**

Dave Larmouth of Recology Western Oregon spoke to the Council regarding adding curbside glass recycling, for Dayton residents, to their current garbage collection services. Discussion ensued with the consences of the Council agreeing to revisit the discussion after input from the community is gathered. Rochelle Roaden asked Dave Larmouth to review what the process would be to add glass collection to Dayton's garbage collection services, should the Council be in favor of the proposal.

5. **Approval of Resolution 2018/19-19 Police Services**

Rochelle Roaden reviewed the Police Services contract with the Council, advising there were no significant changes to the contract other than a wage increase due to a market adjustment and a cost of living increase.

**DARRICK PRICE MOVED TO APPROVE RESOLUTION 2018/19-19 A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN YAMHILL COUNTY AND THE CITY OF DAYTON FOR POLICE SERVICES FOR FY 2019/2020. SECONDED BY TRINI MARQUEZ.** *Motion carried with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Sandoval-Perez absent.*

6. **Approval of Resolution 2018/19-20 CCRLS**

Rochelle Roaden, advised the Council that the City is currently in year two of a five year contract with Chemeketa Cooperative Regional Library Service (CCRLS), this amendment adds funding for the 2019/20 fiscal year.

**KITTY MACKIN MOVED TO APPROVE RESOLUTION 2018/19-20 A RESOLUTION APPROVING AMENDMENT #01 OF THE INTERGOVERNMENTAL AGREEMENT BETWEEN CHEMEKETA COMMUNITY COLLEGE AND THE CITY OF DAYTON FOR THE CHEMEKETA COOPERATIVE REGIONAL LIBRARY SERVICE (CCRLS). SECONDED BY DANIEL HOLBROOK.** *Motion carried with Collins, Holbrook, Mackin, Marquez, Price and Wytoski voting aye. Sandoval-Perez absent.*

7. **Approval of Resolution 2018/19-21 COG Planning Services**

Rochelle Roaden stated that this resolution will renew the City's contract with the Mid-Willamette Valley Council of Governments (COG) for planning services and that there are no significant changes to the contract. Rochelle reminded the Council that the City is now using the services of a senior planner.

**JOHN COLLINS MOVED TO APPROVE RESOLUTION 2018/19-21 A RESOLUTION APPROVING A CONTRACT FOR LAND USE PLANNING SERVICES WITH THE MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS, JULY 1, 2019 THROUGH JUNE 30, 2020. SECONDED BY TRINI MARQUEZ.**  
*Motion carried with Collins, Holbrook, Mackin, Marquez and Wytoski voting aye. Sandoval-Perez absent. Price recused.*

**G. CITY COUNCIL COMMENTS AND CONCERNS**

Kitty Mackin asked if there were plans to repave Ferry Street. Rochelle Roaden advised that the only scheduled paving will be done by Keizer Excavating, who will be repairing streets in conjunction with the ongoing sewer project.

Trini Marquez asked about the Sewer project and how much longer it will be continuing.

Darrick Price suggested an update be distributed to the community regarding the progress of the sewer lift station project.

Daniel Holbrook asked that information be distributed to the community regarding the air show at the McMinnville Airport, scheduled for the third week in September. He further stated that citizen complaints can be forwarded directly to the McMinnville Airport. Mayor Wytoski stated her concerns regarding traffic issues that may arise due to air show.

Mayor Wytoski wanted to make sure that the back gate at City Hall will be open on Council meeting dates allowing Councilors to park in the back if they wish too. Kitty Mackin advised she has a gate code and is able to park in the back. No other Councilors were interested in parking in that location, so it was decided to keep the gate locked for security purposes.

Mayor Wytoski advised that she is going to start concentrating on community events starting with nominations for the Senior Court and Old Timer's Parade applications.

Mayor Wytoski stated that this year's holiday party which is usually held in December, was discontinued in lieu of a summer party. She stated that the summer party is tentatively scheduled for Monday, August 19, 2019, but could be rescheduled for August 5, 2019, if enough people were not available on August 19<sup>th</sup>. Daniel Holbrook advised that he will not be able to attend on the 19<sup>th</sup>. Trini Marquez stated that she would not be available on August 5<sup>th</sup>. It was decided that August 19, 2019 will be the date for the Summer Appreciation Party and BBQ to be held in Court House Square Park at 5:30 pm.

**H. INFORMATION REPORTS**

1. City Manager's Report

Rochelle Roaden presented a proposal given to her by Todd Baker from Baker Rock of 101 3<sup>rd</sup> Street, Dayton, Oregon. Rochelle Roaden shared his designs to add art work to two silos on his property and asked the Council for input. It was determined that Baker Rock is not within the Central Business Overlay (CBO) zone therefore they are not subject to the City's sign code. The Council recommended that instead of "City of Dayton Established 1850" the wording be changed to "Dayton Established 1850", removing "City of". John Collins suggested that the DCDA be informed of Mr. Baker's proposal.

Footbridge Update: Rochelle Roaden advised that she and Steve Sagmiller, Public Works Director and Denny Muchmore, City Engineer met with OBEC last month regarding the footbridge. Rochelle Roaden stated that she is waiting on an options report from OBEC to keep the infrastructure on the footbridge and the needed upgrades.

Rochelle Roaden stated that she met with Danielle Gonzales with Marion County who facilitated the Mill City/TIGER Grant. Ms. Gonzales believes that Mill City was awarded the grant because they had a "Story", a group of 10 people that started "Save Our Bridge" and raised over \$300,000. Mill City also had a secondary vehicular bridge for Return on Investment (ROI) purposes. Copies of the documents submitted for the grant request were given to Rochelle Roaden.

Sewer update: The wet well has been completed at the Sewer Pump Station. This week Keizer will be working with a mechanical piping sub-contractor to start putting equipment in the new facility.

Rochelle Roaden provided a well field production and distribution handout to the Council. Rochelle Roaden and Steve Sagmiller have begun meeting with the City of Lafayette's City Manager and Public Works Lead on monthly basis. Lafayette started odd/even watering restrictions at the beginning of June. Steve Sagmiller and Rochelle Roaden conveyed their concerns regarding the increased usage of the wells which is up from last year. Lafayette has been filling their Aquafer Storage Recovery (ASR) which accounts for their heavy use of water, they now have stopped filling. When Lafayette uses their springs to fill their ASR the joint well fields are used to supply water to their residents.

**I. ADJOURN**

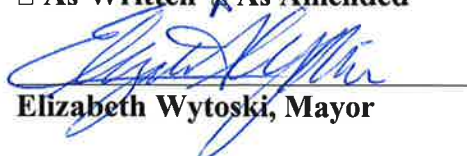
There being no further business, the meeting adjourned at 8:36 pm.

Respectfully submitted:

By: Patty Ringnalda  
City Recorder

**APPROVED BY COUNCIL on June 17, 2019.**

As Written  As Amended

  
Elizabeth Wytoski, Mayor