

Deposits and Fees

Reservation Fee:

The City of Dayton requires a reservation fee to reserve and hold a rental date. Calendar dates will not be reserved until this fee is paid in full. The reservation fee amount will be applied towards the rental fee amount at the time the application is submitted.

Security/Cleaning Deposit:

A security deposit is required for use of the Auditorium, First Floor Meeting Room, Kitchen and the entire facility. Deposit amounts double when alcohol is being served. Security deposits are due at the time of application and are refundable.



Key Deposit:

A facility key will be issued on the last business day before your event. A \$50.00 key deposit will be required at the time of application. The key deposit is refundable once the key has been returned.

Application & Required Documents:

Use Permit Application and Facility Use & Rental Agreement forms can be obtained from Dayton City Hall, located at 416 Ferry Street, Dayton Oregon.

Proof of insurance or insurance certificate and personal Identification are required. When serving alcohol an OLCC Licensed Server is also required.

MISSION STATEMENT

The City of Dayton will provide inclusive, responsive, efficient, and ethical municipal government services to facilitate the health, safety, and livability of our community.

VISION STATEMENT

Dayton is an authentic, family-friendly small town with deep historic roots and cultural diversity surrounded by rich agriculture. Our City is a vibrant place to live, work, and play. There is a strong sense of community in Dayton where people value creativity, health, and learning.

Palmer Creek Lodge Dayton Community Center



Palmer Creek Lodge Community Center is now available for rental to residents of the City of Dayton.

The newly remodeled Community Center is available for rental from 9:00 am to 11:00 pm daily. Available for use are second floor Auditorium, first floor Large Meeting Room and Commercial Kitchen.

City of Dayton

416 Ferry Street – PO Box 339
Dayton OR 97114-0339
(503) 864-2221
Fax # (503) 864-2956

Rental Information- Amenities

First Floor Meeting Room:

This large day light room is located in the lower half of the facility and can be rented separate from the rest of the building.

Open and spacious this room has a capacity of 348 people without the use of tables and chairs and 162 people with the use of tables and chairs. A small stage area is available for use and the room can be rented in conjunction with the commercial kitchen.



Restrooms located on the first floor in an open lobby area separate from the rental area and are handicap accessible along with the entire facility.

Rental rates require a two hour minimum and are subject to fees and deposits.

Commercial Kitchen:

The commercial kitchen is located on the first floor of the facility and can be rented alone or with the first floor meeting room and/or Auditorium. The kitchen is rented in four hour blocks. Deposits and fees are also required.



Second Floor Auditorium:

The Auditorium is a large open room with vaulted beamed ceilings. There is fixed historic seating around the outer perimeter of the room with a usable stage at the west end of the building.



This area is in excess of 2000 square feet and will accommodate up to 220 people without the use of tables and chairs and 102 people with the use of tables and chairs.

Restrooms are located in a large lobby area and are handicap accessible. Rental rates require a two hour minimum rental and additional fees and deposits are required.



Entire Facility:

The entire facility is rented on a daily basis. Rental of the entire facility includes the second floor auditorium, first floor meeting room and commercial kitchen.

The entire facility is handicap accessible with an elevator making easy access to both lower and upper levels. Men's and women's restrooms are located on both the first and second floors.

The entire facility can be rented for an all-day discounted rate. All required fees and deposits apply to this rental.