

# Dayton Historic Preservation Committee Meeting Agenda

Date: February 22, 2017  
Place: Dayton City Hall ANNEX 408 Ferry St  
Time: 6:30 PM

<u>Item</u>	<u>Description</u>	Pg. #
A.	Call to Order	
B.	Approval of the Order of the Agenda (Additions, corrections or deletions to the agenda)	
C.	Appearance of interested citizens <div style="border: 1px solid black; padding: 5px; text-align: center;"><i>This time is reserved for questions or comments from any person in the audience on any topic</i></div>	
D.	1. Approval of minutes of the meeting of November 16, 2016 2. Approval of minutes of meeting of January 18, 2017	1-2 3-4
E.	CLG grant for upcoming grant year 1. Informational email from Judy Gerrard dated 2-17-2017	5
F.	Other Business	
G.	Adjournment	

Posted: February 22, 2017  
Debra Lien, Community Development Specialist

Persons with hearing, visual or manual impairment who wish to participate in the meeting should contact the City of Dayton at least 32 working hours (4 days) prior to the meeting date in order that appropriate communication assistance can be arranged. The Dayton City Hall annex is accessible to the disabled. Please let us know if you need any special accommodations to attend the meeting.

NEXT SCHEDULED MEETING DATE – March 15, 2017  
City of Dayton, PO Box 339, Dayton, Or 97114  
Phone: 503-864-2221 FAX: 503-864-2956

## **Dayton Historic Preservation Committee Minutes of meeting of November 16, 2016**

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Present: Dave Hargett, Judy Gerrard, Kelly Haverkate and Wayne Herring

Staff: Debra Lien & Heather Nelson

Absent: Martha Goodrich (excused)

The meeting was called to order at 6:32 PM.

Dave and Wayne said they will attend the first meeting of the revitalized Brookside Cemetery Association on November 17.

There was no public comment.

### **APPROVAL OF MINUTES OF MEETING OF OCTOBER 19, 2016**

Kelly made a motion, seconded by Wayne to approve the minutes as written. The motion was approved unanimously, 4-0.

### **CLG GRANT DISCUSSION FOR UPCOMING YEAR**

Debra submitted emails with information from Kuri Gill in answer to our questions about what could be funded for the next grant cycle.

The question was raised whether or not a cemetery grant would be a match for the CLG grant. If the Brookside Cemetery Association gets a plan together and gets it approved by the School District, then we can ask the City Council to sign off on the grant application for 2017.

Components of the grant could be

1. A preservation plan would include a land survey.
2. A plan for headstone restoration and clean up.
3. An interpretive sign.

The Brookside Association needs to do research to get an indication of the cost and get the School Board to approve. They need to talk about the match.

We need to know the boundary of the cemetery and the overall condition.

### **Back-up Plans**

Kelly reported we do not have contact information for the old school house.

The Stuckey building project is not ready to move forward at this time.

Website information – an audio walking tour. We need to find out about the technology needed to accompany the walking tour brochure. Kelly will handle this research. There could be an app on the City's website.

There are not enough homes eligible to do an inventory.

Should someone from this group or the Brookside Assn. come to the City Council to talk about the grant?

Sherri Sinicki is a teacher who is interested in history. Maybe she could get some kids interested in helping out.

Judy said the grant money can't be used for education per se. It could be used for something like a headstone preservation workshop. Probably not enough people would attend to make this feasible, though.

### **Next meeting date**

In the interests of moving forward, it was decided to change the meeting date for December to the 14<sup>th</sup> (second Wednesday).

### **Adjournment**

Kelly made a motion to adjourn, seconded by Wayne. The motion passed unanimously, 4-0 and the meeting was adjourned at 7:20 pm.

Respectfully submitted,



Debra Lien  
Community Development Specialist

Dayton Historic Preservation Committee  
Minutes of meeting of January 18, 2017

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Present: Judy Gerrard & Kelly Haverkate

Staff: Debra Lien & Heather Nelson

Absent: Dave Hargett, Wayne Herring

Debra reported that Martha Goodrich sent an email-resigning from the Committee prior to the meeting, citing family obligations.

Judy opened the meeting. Since there was not a quorum, approval of the minutes will be postponed until the next meeting.

**CLG Grant**

Judy reported that she talked to Kim Courtin about the grant. We need matching funds. The Cemetery Association will apply for a grant. The question is, will their grant be a match for our grant. We need to find out.

Kelly reported that a fall back match could be the work to be done on the Stuckey Building, although construction likely won't start until 2018. That would work as long as the restoration work was completed by the grant deadline.

They plan to do a seismic upgrade along with replacing the downstairs windows. They may replace the upstairs windows also.

An analysis of the cemetery would qualify for the grant. This may cost about \$2000.00. A land survey of the cemetery would cost about \$2000.00 also. An interpretive sign of historic nature would be in the neighborhood of \$7000-\$10,000.

Repair of headstones would also qualify. An estimate for this could be included in the analysis. A preservation plan for these could also be included in the analysis.

A cemetery grant could cover what the Certified Local Government grant does not.

We need to contact Kuri Gill and find out if the work for the CLG grant and other cemetery grants have to be the same.

The HPC could help the Brookside Association with their grant. We need to find out if an O.T.E. (Oregon Travel Experience) sign can be interpretive if it relays allowable information and meets the criteria of the grant.

We should ask Kuri if she knows what the cost of a preservation plan would be and if she can recommend anyone who does headstone preservation.

### **OTHER BUSINESS**

Judy will be retiring on January 31<sup>st</sup>.

Patty is making a list of historic properties in the Dayton area.

There was concern over the guidelines and rules regarding the overlay zones in the C/R accessory dwelling units.

Kelly said the Main St grant could be used for the Shell Station. The DCDA could be eligible as administrators of such a grant.

The May Brothers owned the Chevron Station that was on the north corner of 3<sup>rd</sup> and Ferry St before John Howard.

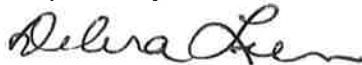
The cemetery as a destination was brought up.

Kim Courtin is interested in a seat on the committee.

### **ADJOURNMENT**

Kelly made a motion to adjourn, seconded by Judy. The meeting was adjourned at 7:36 pm.

Respectfully submitted,



Debra Lien  
Community Development Specialist