

HISTORIC PRESERVATION COMMITTEE  
MINUTES OF MEETING OF FEBRUARY 21, 2018

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Present: Judy Gerrard, Kelly Haverkate, Kim Courtin and Wayne Herring

Absent: Dave Hargett

Staff: Rochelle Roaden, Debra Lien

There were no changes to the agenda and no public comment.

**Approval of minutes of meeting of January 17, 2018**

Kelly made a motion to approve the minutes, seconded by Wayne and passed unanimously, 4-0.

**CLG Grant**

Judy talked about the quotes from Seareach, the company that will be making the marker. We have six designs to choose from. Three include the quote for the bronze medallion, which will include the historic register information. Choice number three –“Sea 3720” is larger, more traditional looking and we can get more information on it (the historic marker).

We need to find out if the quote for installation includes gravel and concrete. Judy will contact Seareach.

Debra will send an email to Kuri Gill at SHPO to find out whether the medallion can be paid for with the CLG money and/or can it be part of the match.

Debra said the city can remove the existing sign.

There was general discussion over the height of the sign. The quote does not give dimensions. Judy will find out from Seareach.

There was a general consensus to ask about a sign with two posts in the ground instead of one. This would be sturdier and would hold up better to any vandalism. The group prefers a vertical sign.

**Ideas for information to be included on the marker are:**

-why the cemetery was created

- why the School District owns it
- the number of known graves
- dates of first and last burial
- number of veterans and what wars they fought in
- the history of the care of the cemetery
- Champoeg signers
- founders of the town
- why it is called Brookside Cemetery
- why it was closed-it isn't full
- style of headstones
- pictures of clean-up days

### **OTHER BUSINESS**

Kim wanted her email contact information updated. Debra will take care of that.

If needed, we can call interim meetings.

The general consensus was that the sign will not be installed in time for Memorial Day.

The next meeting will be March 21, 2018.

### **ADJOURNMENT**

Kelly made a motion, seconded by Wayne to adjourn at 7:17 pm. The motion was passed unanimously 4-0.

Respectfully submitted,

Debra Lien  
Community Development Specialist