

Dayton Historic Preservation Committee Minutes of meeting of February 22, 2017

Present: Judy Gerrard, Kelly Haverkate, Dave Hargett, Wayne Herring

Staff: Debra Lien, Heather Nelson

Audience: Kim Courtin and Mike Imlah from the Brookside Cemetery Association

The meeting was called to order at 6:35 pm by Chair Judy Gerrard.

Approval of Minutes

Kelly made a motion seconded by Wayne to approve the minutes for November 11, 2016 and January 18, 2017. The motion was passed unanimously, 4-0.

CLG grant

We recapped how we plan to use the grant funds we have applied for, to help the Brookside Cemetery Association move forward with their plans. Judy has met with Mike and Kim and they want to move forward. The School District has confirmed by email that they are supportive of the work planned by the Brookside Association.

- Contract for a professional preservation plan
- Survey the property (land survey)
- headstone assessment and repair/restoration
- backup plan of façade restoration and window repair/restoration or possible replacement of windows for the Stuckey Building located at 304 Ferry St. The grant projects have to match so the cemetery grant can be a match for the CLG grant.

Judy met with Mike Imlah on February 17 to discuss the grant. Brookside Cemetery Association approves the proposed projects, and reports that the School District has approved the proposed projects also.

Mike explained that there is a strip of land between the end of 3rd St. and where the cemetery begins that is a muddy mess. He asked if the grant would cover putting gravel there for driving/parking, extended to the property line. Right now the gravel ends at the driveway of the last house. The cemetery does not start for another 100 feet, Mike said. Now it is a big muddy mess.

Debra thought the grant would not cover it since it is not part of the historic site, but she will ask the city manager if money for that improvement could be put into the public works budget, since it most likely is City R-O-W.

Debra will also ask if the City Council will ask for written approval from the School District Board for permission to apply on their behalf. Judy said we have a communication from the School District stating their approval.

The CLG grant is \$12,500.00 so we have to spend \$25,000.00 in cash and kind to earn the entire grant amount. That's why we have the backup plan for the Stuckey Building.

Kim and Mike gave a report from the Brookside Association.

A grant from "Travel Oregon" could be another source of funding to help with the sign. Kim asked if that's what was used for the Blockhouse sign. Kelly said no it was different money, including DCDA and City funds.

Kelly said a pedestal sign might be more appropriate in this case. Judy said the sign will need to focus on the history of the cemetery, not the people. It can't be a map of the cemetery.

Kim reported research regarding the Indian treaty of 1865 which involved Joel Palmer. The historic sign must be on site, not on 3rd St. for visibility. A "historic marker ahead" sign could be got through Oregon Travel Experience. We can look into that. Judy reiterated that the preservation plan, the historic sign and the survey are the priorities for the CLG project. She suggested that the Brookside Association keep in touch so that their projects are kept in alignment with the CLG grant.

We need to keep in touch with the SHPO folks to make sure they approve.

Brookside talked about having a fence. Maybe the grave survey will cost the most. Kim said there has not been that kind of survey done. Judy mentioned that after the CLG grant is approved, then any work done at the cemetery can be counted as a match for the grant. Cutting blackberry bushes counts.

The Travel Oregon competitive grants are due in July. We need to be in connection to them about this grant. There is also a "Travel Yamhill Valley" grant available.

Kim talked about Travel Yamhill Valley grant contact is Cheryl Kelsh. There is also a Confederated Tribes of Grand Ronde grant. Dave asked if that would be a match. It may not be necessary for a match, but any additional funds would be good to have. Judy noted there is an interest in in the cemetery for preservation, and as a destination for people with relatives buried there and as a historical resource.

Our plans of action top three items are:

- Submit the CLG grant application
- Get confirmation in writing from the School District if necessary
- Apply for the Cemetery Grant (Brookside Cemetery Association project)

Deadline is May 2, 2017.

Notification of grant will be done by April 1, 2017. If we are approved for a grant, then anything done after this notification can be a match.

Do we need to meet next month? Judy suggested we ask Scott about the historic area overlay conversations he has been having with John Collins, about zoning language. Who needs to be involved? Debra said doing the changes to the land use code would require budgeting and approval from the City Council. It may not be something that could be started immediately.

Judy doesn't want any work to be a waste of time if the City doesn't want to pursue it.

Information about photo collection preservation passed around by Judy. It was an Institute of Museums and Library services brochure for information. Judy talked about meeting with representatives from the Cultural Trust and Travel Oregon organizations.

Other Business

Kim mentioned surplus squeezable book stacks from the Air and Space Museum that are available if anyone would want them. Debra said the Dayton Public Library does not want them.

Adjournment

Kelly made a motion to adjourn, seconded by Dave. The meeting was adjourned unanimously, 4-0 at 7:15 pm.

Respectfully submitted,

Debra Lien
Community Development Specialist