

Dayton Historic Preservation Committee  
Minutes of Meeting of March 21, 2018

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Members present: Judy Gerrard, Wayne Herring, Kelly Haverkate, Kim Courtin,  
Dave Hargett

Staff: Debra Lien

The meeting was opened by Chair Judy Gerrard at 6:31 pm.

**Approval of Minutes of Meeting of February 21, 2018**

Kim Courtin made a motion to approve the minutes as presented, which was seconded by Kelly Haverkate. The motion passed unanimously, 5-0.

**CLG Update**

Judy presented the historic marker draft with the exhibit text and the new schedule from SeaReach.

There was general discussion about the draft text and corrections were noted, and suggestions were made to make the format more cohesive and to make the flow of information easier to understand.

Kim noted that while the cemetery is not full, it is no longer an "open" cemetery. Requests for burials must petition the state for permission. Kim will research symbols, and for pictures that may be used for the historic marker.

In future the group may want to talk to the city manager about an informational cemetery brochure being produced.

Judy said we need to get the next draft back within a week, hopefully by the 26<sup>th</sup> of March.

Kim left to attend another meeting.

**Other Business**

Debra gave a brief overview of the meeting the city will hold next week regarding Senate Bill 1051 requiring cities to allow accessory dwelling units where single family homes are

allowed. This will be a joint meeting with City Council, Planning Commission and the Historic Preservation Committee to gather public input on the above subject.

Judy noted that the Oregon Heritage Conference will be held in Bend this year from April 11-14. Judy and Kelly will not be able to attend. Dave said he might be able to go. Debra said if they go, then present their registration invoice to the City Recorder for reimbursement.

Debra gave the members of the committee copies of the revised terms expiration dates. When the committee was formed, the staggered dates were not put into place as the code required. This revised schedule follows code requirements. The members acknowledged receipt of term expiration dates.

Judy officially turned over to city staff the photos, negatives and slides of the original historic inventory from 1984-1986. She had them digitized and turned that information in as well as an invoice for the preservation of them digitally. If the City will not pay for the work she had done, she will donate the cost. Debra said she would present the bill for payment.

Judy also has minutes of meetings that were held during this process. She will scan these records and turn that information over to the City as well.

### **Adjournment**

Kelly Haverkate made a motion to adjourn, seconded by Dave Hargett. The motion was passed unanimously, 4-0 at 7:19 pm.

Respectfully submitted,

Rochelle Roaden,  
City Recorder