

Historic Preservation Committee Minutes of April 1, 2015

Present: Judy Gerrard, Wayne Herring, Kelly Haverkate, Dave Hargett & Martha Goodrich (arrived after minutes were approved)

Staff: Debra Lien

The meeting was called to order at 6: 35 pm.

APPROVAL OF MINUTES OF MEETING OF MARCH 4, 2015.

Kelly made a motion, seconded by Wayne to approve the minutes as presented. The motion was approved unanimously, 4-0.

CLG UPDATE

Debra gave an update on the grant. It was approved with changes. The amount of money allocated to the updates of the Advisory Design Guidelines for Historic Properties was changed to \$1650.00 from \$1900.00 by request of Kuri Gill from SHPO, she thought we had allocated too much money for the digitization project for typing. The actual body of the document will just be retyped. The bibliography and the index, etc., need to be updated also. One of the two alternate plans were also included in the grant application.

The alternate project included was hiring a historic architect to provide drawings showing how to bring back an altered historic house to its original state. What property will be studied has not yet been determined.

There was discussion of who should be hired to retype the design guidelines. The HPC advocated for a college student or a high school student. Debra will talk to the City Manager to get his opinion.

OTHER BUSINESS

Mitigation for the replacement of Martin Miller Fountain on Courthouse Square Park was discussed. We do not have the form from SHPO yet, and City Council has not given final OK yet for this project. This will involve people going out in the field to take photos and visually update and make note of changes to National Register properties.

Spring Heritage Conference will take place April 22, 23 & 24 in Coos Bay at the Mill Casino. Kelly will do one of the sessions; hers is entitled "How to Engage Your Community". She also reported that the Main Street network meeting will be on Wednesday; Thursday morning they will attend a lecture on disaster preparedness. Judy commented this would be a good opportunity to go and network and see what other communities are doing. Just by talking to people who are attending you can get good ideas.

The Main Street Conference this year in the fall will be in The Dalles.

Judy reiterated that these conferences are good opportunities to learn from other cities how they do things.

Do we need to meet next month?

Judy thinks the mitigation project needs to be organized as a project. Before the next meeting we will ask Scott to see if he thinks there is a deadline for that project. Do we need to notify homeowners of this project? How should this tie into the letter project, if at all.

Should all the pictures and updated information be included in the original letter, or send that out afterward? What information should be included in the letter was discussed. Kelly would like to do a survey of what people would do to upgrade their properties to get ideas for future grant projects.

Dave said realtors have information about historic properties, he will bring some in to the next meeting.

ADJOURNMENT

Martha made a motion to adjourn, seconded by Kelly and the motion was passed unanimously, 5-0. Meeting was adjourned at 7:10 pm.

Respectfully submitted,

Debra Lien
Community Development Specialist