

Dayton Historic Preservation Committee  
Minutes of Meeting of June 20, 2018

---

Members present: Judy Gerrard, Wayne Herring, Kelly Haverkate, Kim Courtin,

Members absent: Dave Hargett

Staff: Zoe Monahan, Vicki Durand, Cyndi Park

The meeting was opened by Chair Judy Gerrard at 6:34 pm.

**Approval of Minutes of Meeting of May 16, 2018**

Kelly Haverkate made a motion to approve the minutes as presented, which was seconded by Wayne Herring. The motion passed unanimously, 4-0.

**Introductions**

Chair Judy Gerrard recognized the City of Dayton staff members that were in attendance at the meeting and asked for each one to introduce themselves to the committee. The members of the committee then introduced themselves and spoke a bit about why they are members of the committee. In addition, Judy offered a brief history of the committee and how properties came to be on the National Register. She also explained what it means that Dayton is a Certified Local Government.

**Review of Request for New Construction of a 9<sup>th</sup> St Lift Station Control Building at 801 Ferry St**

City Manager Zoe Monahan offered an overview of the project, and its location on the school property. The committee asked questions to clarify the details of the design of the structure and its placement on the location in relation to the buildings. The committee members were able to view the generator that is included in this project.

The committee referred to Dayton Municipal Code Section 7.2.112.07, Exterior Alteration and New Construction to address the eleven standards and criteria included in the section. The committee decided:

1. No change
2. Yes
3. Not applicable
4. Not applicable
5. Not applicable

6. Not applicable
7. Not applicable
8. No alteration is being made to the historic structure
9. Yes
10. Not applicable (applies to residential projects)
11. Yes

Kelly Haverkate moved to recommend that the Planning Commission approve the request, with the caveat that the fence be set back by one more foot from the plane of the middle school than the current plan shows (so that the fence is not flush with building). The motion was seconded by Kim Courtin and unanimously approved by the committee.

### **CLG Update**

The wording for the sign has been finalized. Chair Judy Gerrard went with SeaReach to finalize pictures that will be used from the *News Register*. Both the pictures and captions have been approved.

SeaReach is going to try to get the sign installed before the workshop with the OR Historic Cemetery Commission on July 26<sup>th</sup> and headstone repair on July 27<sup>th</sup>.

The MOU for the historical preservation assessment of the gas station property was approved by the city council, SHPO approves of the funding being spent on this, as well as the architect that has been selected.

Everything must be completed by August 31<sup>st</sup>.

Kelly Haverkate suggested that there needs to be something in writing with the property owner in reference to the funds that she will be contributing to the project. The committee decided to notify the property owner that her portion of the funding is due.

### **Other Business**

Kelly Haverkate reminded members that it would soon be time to select the next grant-funded project. Chair Judy Gerrard mentioned that some of the funding might be used to define the process by which CLG funding is spent; and also historic overlay - outline zoning and ordinance items that need to be defined.

Zoe Monahan mentioned that the city had budgeted funds for the historic overlay in this fiscal year that could be rolled over to next fiscal year. Chair Judy Gerrard reminded members that the projects must meet the guidelines for the grant funding.

Kim Courtin mentioned the need for a path to link parts of town, the committee will look into the possibility of using grant funds for signs along the path and at the improved boat dock, when/if those projects near completion.

**Adjournment**

Kelly Haverkate made a motion to adjourn, seconded by Wayne Herring. The motion was passed unanimously at 7:32 pm.

Respectfully submitted,

Cyndi Park  
Librarian