

MINUTES
DAYTON CITY COUNCIL
WORK SESSION
April 16, 2018

PRESENT: Mayor Elizabeth Wytoski
Councilor John Bixler
Councilor John Collins
Councilor Kitty Mackin
Councilor Trini Marquez
Councilor Nikki McGraw
Councilor Darrick Price

STAFF: Zoe Monahan, City Manager
Rochelle Roaden, City Recorder
Steve Sagmiller, Public Works Director

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:30 p.m., those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Bixler, Collins, Mackin, Marquez, McGraw and Price present.

C. APPEARANCE OF INTERESTED CITIZENS

Mary Ann Stoller, 18215 SE Webfoot Road, Dayton Oregon and Ron Manning, 14650 Stag Hollow Road, Yamhill, Oregon, who are the Property Owner and Builder of 300 – 326 Church Street, Dayton Oregon. Ms. Stoller discussed the re-numbering of the addresses of her property and stated her support for the change. Mayor Wytoski explained that the Property Owner of 304 Church Street is upset over the proposed change and does not want her address to change. Discussion continued.

D. ACTION ITEMS

JOHN BIXLER MOVED TO ACCEPT THE ADDITION OF ACTION ITEM NUMBER FIVE TO THE AGENDA – CHURCH STREET OVERLAY. SECONDED BY KITTY MACKIN. *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

1. 9th Street Lift Station

Public Works Director, Steve Sagmiller, reviewed the reasons for the need to replace the controls that are no longer adequate in the 9th Street Lift Station, stating that this is a multi-stage process to make this site up to date. Discussion continued.

DARRICK PRICE MOVED TO APPROVE THE CONTRACT WITH GPEC FOR THE GROUND AND ELECTRICAL WORK FOR THE 9TH STREET LIFT STATION WITH A BUDGET NOT TO EXCEED \$30,305. SECONDED BY JOHN COLLINS. *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

Councilor Bixler asked how big the structure will be when it's built. Steve Sagmiller stated 6 X 10, with a peak roof; he advised it will eventually have a fence around it. Discussion continued.

2. Donation Request – Dayton FFA

Mayor Wytoski stated there is a funding request to support the Dayton FFA Easter Egg Hunt. Marcos Romero of 120 Laurie Lane, Dayton Oregon, introduced himself as the current President of the Dayton Chapter. He introduced the other members in attendance. He stated they are asking for a donation of \$600 to help with funding the Easter Egg Hunt. Discussion continued.

KITTY MACKIN MOVED TO APPROVE THE DONATION REQUEST IN THE AMOUNT OF \$500 FOR THE DAYTON FFA EASTER EGG HUNT. SECONDED BY TRINI MARQUEZ. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw and Wytoski voting aye. Price absent.

3. Sewer Capital Project Update

City Manager, Zoe Monahan, advised that the USDA has offered an additional grant for \$677,600 which will cover the overage of the project. She asked if the Council wants to consider moving forward with the additional elements of the project that were omitted previously, due to costs. There is an opportunity for additional USDA Rural Developmental Grant and financing and she wanted to take this opportunity to explore other options.

City Engineer, Denny Muchmore, discussed three additional components the City was interested in doing. In order of priority, replacing the main pump station, replacing the trunk sewer through town and replacing the Hwy 221 pump station by the bridge. Discussion continued.

DARRICK PRICE MOVED FOR APPROVAL TO AUTHORIZE STAFF TO SEEK ADDITIONAL USDA RURAL DEVELOPMENT GRANTS AND FINANCING TO INCLUDE THE HWY 221 PUMP STATION AS A PART OF THE SEWER UPGRADE PROJECT FOR \$825,000 AS AMENDED. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.

4. Appoint Budget Committee Member

KITTY MACKIN MOVED TO APPOINT DEBRA LIEN TO THE DAYTON BUDGET COMMITTEE. SECONDED BY TRINI MARQUEZ. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.

5. **Church Street Overlay**

Steve Sagmiller, Public Works Director, stated that we have money in the budget this year for some street overlays and Church Street has been identified in the past. He is hoping to get the work done while the weather is good. Mayor Wytoski asked why this location was selected when 5th Street from Church to Ash is a lot worse. Steve Sagmiller responded that the City has been given an ODOT grant for \$50,000 for that project and we are waiting on paper work. Further discussion continued.

NICKI MCGRAW MOVED TO APPROVE THE PROPOSED STREET OVERLAY PROJECT ON CHURCH STREET FROM 3RD TO 5TH FOR A PROJECT COST OF NOT MORE THAN \$50,000. SECONDED BY TRINI MARQUEZ. *Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.*

E. **CITY COUNCIL COMMENTS AND CONCERNS**

Kitty Mackin asked if there is any interest in the Library position. Zoe Monahan stated that the position had been posted and that we had not received any response, as of yet.

Nicki McGraw asked the City Manager to go over dates in April and May. Regarding the City Wide Clean-up she asked, do Councilors need to volunteer and be present on that day. Mayor Wytoski advised that they did not need to be present however some Council presence would be nice. Zoe Monahan stated that April 28th is the All City Clean-up from 8:00 am to noon. On May 7th there is a Budget Committee Meeting and potentially an additional City Council Meeting. May 21st will also be a Budget Meeting and she asked the Council to hold May 29th open in case there is a need for a 3rd Budget Meeting. June 4th is the Town Hall Meeting with the Yamhill County Commissioners.

John Collins voiced some concerns about Lafayette's water loss stats, asking Steve how he felt about Lafayette's answer regarding their statement that it is a paper loss. Steve stated that last month was one of the smallest uses out of the joint system that they have had in 5 or 6 years. Last year it went from over 10 million gallons to about 3 million gallons for the month of March. Lafayette has not used the joint water system nearly as much this year and Steve agreed with the paper loss theory. Steve also stated that right now we are doing well and we have plenty of water. Lafayette will be going on grade one watering restriction as of July 1, 2018 and he recommended that the City of Dayton do so as well.

John Collins stated that he does not believe that it is a paper loss and he feels they have some massive leaks in their system. He believes that they are taking less water from us, but are drawing more from their system. He would like to see Dayton work together with Lafayette to see how we can fix this issue. Discussion continued.

Mayor Wytoski stated that the City Wide Clean-up is April 28th and that is also the same date as the free shopping day at the Grade School which will be held from 9:00 am to 4:00 pm. The City usually routes

drop off traffic into the Grade School parking lot and around the loop. She suggests that we communicate with District Staff so that families coming in for the free shopping day will be able to access the free clothes and shoes. She advised the Council if they know of someone in need be sure to let them know so they can take advantage of the clothing and shoes give-a-way.

F. INFORMATION REPORTS

1. City Manager Report

Zoe Monahan stated that she had just a few updates, April 28th will be the City Wide Clean-up day from 8:00 am to noon and we will work with the Elementary School to ensure we do not have a conflict; we will be accepting food donations and have volunteers for that. The Yamhill County Commissioners Town Hall Meeting has been rescheduled to June 4th at 6:00 pm in the Annex. On May 7th we would like to hold a Special Council Meeting before the Budget Meeting in order to finalize the Sewer Project elements.

Update: We are working on preparing the Budget; she expects it to be status quo this year, the updates will be for staffing and benefits as she gets to know our City and the needs better. Next year's budget will hopefully be more comprehensive as she gets to know our needs, projects will be factored into the budget, based on the Council goals.

G. ADJOURN

There being no further business, the meeting adjourned at 8:08 pm.


Respectfully submitted:



By: Rochelle Roaden
City Recorder

APPROVED BY COUNCIL on August 6, 2018.

As Written As Amended


Elizabeth Wytoski, Mayor