

MINUTES
DAYTON CITY COUNCIL
REGULAR SESSION
June 4, 2018

PRESENT: Mayor Elizabeth Wytoski
Councilor John Bixler
Councilor John Collins
Councilor Kitty Mackin
Councilor Trini Marquez
Councilor Nikki McGraw
Councilor Darrick Price

STAFF: Zoe Monahan, City Manager
Rochelle Roaden, City Recorder
Steve Sagmiller, Public Works Director

A. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Wytoski called the meeting to order at 6:32 pm and those present gave the Pledge of Allegiance.

B. ROLL CALL

Mayor Wytoski noted there was a quorum with Councilors Bixler, Collins, Mackin, Marquez, McGraw and Price.

C. PUBLIC HEARINGS

Mayor Wytoski opened the Public Hearing at 6:33 pm and stated the City Council will hold a public hearing to obtain citizen input on a proposed sewer rate increase.

No one signed up to comment.

Mayor Wytoski closed the Public Hearing at 6:34 pm.

Mayor Wytoski opened the Public Hearing at 6:35 pm and stated that the City Council will hold a public hearing to obtain citizen input on the budget for the fiscal year beginning July 1, 2018 as approved by the City of Dayton Budget Committee.

No one signed up to comment.

Mayor Wytoski closed the Public Hearing at 6:36 pm.

Mayor Wytoski opened the Public Hearing at 6:36 pm and stated that the City Council will hold a public hearing to obtain citizen input on the proposed uses of State Revenue Sharing Funds in the City of Dayton FY 2018/19 Budget.

No one signed up to comment.

Mayor Wytoski closed the Public Hearing at 6:37 pm.

D. APPEARANCE OF INTERESTED CITIZENS

Jean Putman, 109 Commerce Street, Dayton, Oregon, presented theme ideas for the Old Timer's Weekend/Parade; 1) It's 5 o'clock somewhere; 2) Island Dreams; 3) Tropical Sunset; & 4) Sunset over the Vineyards.

John Frances, 112 Melliner Place, Dayton, Oregon, represented Your Community Mediators for Marlana Bertrum, to advocate continued funding to support the YCM. Caye Poe advised the Council on what is new with YCM in the county as well as in Dayton.

Darrick Price, 521 Ferry Street, Dayton, Oregon, representing Housing People, spoke to the Council about an opportunity to partner with the US Department of Agriculture to provide affordable mortgages for low income families. They have created a small non-profit and have been certified with USDA to help families get into new homes.

E. CONSENT AGENDA

- 1. Approval of Meeting Minutes**
 - a. Regular Session, November 6, 2017**

DARRICK PRICE MOVED TO APPROVE THE MINUTES OF THE REGULAR SESSION OF NOVEMBER 6, 2017, AS WRITTEN. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.

F. CITY/COUNTY TOWNHALL DISCUSSION

No discussion.

G. ACTION ITEMS

- 1. Your Community Mediators Donation Request**

Mayor Wytoski stated that Your Community Mediators is asking for \$4800 which is almost all of the amount available to give. Discussion continued.

KITTY MACKIN MOVED TO APPROVE A DONATION TO YOUR COMMUNITY MEDIATORS OF YAMHILL COUNTY IN THE AMOUNT OF \$2,000 FROM THE CURRENT FISCAL YEAR BUDGET AS AMENDED. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.

- 2. Homeward Bound Donation Request**

Marcy McDowel 1758 NW Meadows, McMinnville, Oregon, and Georgann Percival, 629 SW Westview, McMinnville, Oregon, spoke on behalf of the Homeward Bound Pet fund request and gave an overview of the past year. Discussion followed.

DARRICK PRICE MOVED TO APPROVE A DONATION TO HOMEWARD BOUND PETS IN THE AMOUNT OF \$633 FROM THE FISCAL YEAR 2017/2018 AND \$867 FROM FISCAL YEAR 2018/2019 TOTALING \$1,500 AS AMENDED. SECONDED BY JOHN COLLINS. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.

3. **YCTA Donation Request**

Cynthia Thompson, Transit Manager for Yamhill County Transit, 531 5th Street, McMinnville, Oregon, presented the 2018 funding request for \$3,054. Discussion followed.

JOHN COLLINS MOVED TO APPROVE A DONATION TO YAMHILL COUNTY TRANSIT AUTHORITY IN THE AMOUNT OF \$1,500 IN THE 2018/19 FISCAL YEAR TO BE PAID FROM THE LINE ITEM SPECIFIED FOR YTCA AS AMENDED. SECONDED BY KITTY MACKIN. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.

4. **Approval of Recology Western Oregon Proposed Rate Increase**

Dave Larmonth, Recology Western Oregon, 1850 NE Lafayette Ave, McMinnville, Oregon, presented the proposed 3.5% rate increase for sewer services. Discussion followed.

JOHN COLLINS MOVED TO MOVE THE DISCUSSION OF THE PROPOSED RECOLOGY WESTERN OREGON RATE INCREASE TO THE JUNE 18, 2018, SPECIAL SESSION MEETING. SECONDED BY TRINI MARQUEZ. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.

5. **Approval of Resolution 17/18-13 Police Services**

Zoe Monahan explained that there is an increase of about \$300 with the rest of the contract being the same as prior years.

DARRICK PRICE MOVED TO APPROVE RESOLUTION 2017/18-13 A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN YAMHILL COUNTY AND THE CITY OF DAYTON FOR POLICE SERVICES FOR FY 2018/19. SECONDED BY TRINI MARQUEZ. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.

6. **Approval of Resolution 17/18-14 5th Street Overlay and Small Cities Allotment**

Zoe Monahan reviewed the changes to the Small Cities Allotment.

DARRICK PRICE MOVED TO APPROVE AUTHORIZING THE CITY MANAGER TO SIGN THE 2018 SMALL CITIES ALLOTMENT AGREEMENT AND ACCEPT THE GRANT ALLOCATION OF \$50,000. SECONDED BY MACKIN. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.

7. **Approval of Resolution 17/18-15 9th Street Lift Station**

Zoe Monahan reviewed the need for a public utility and access easement with the Dayton School District for the 9th Street Lift Station and asked for permission to enter into those negotiations. Discussion followed.

JOHN COLLINS MOVED TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE A PUBLIC UTILITY AND ACCESS EASEMENT WITH THE DAYTON SCHOOL DISTRICT FOR THE 9TH STREET LIFT STATION PROJECT. SECONDED BY KITTY MACKIN. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.

8. **Approval of Resolution 17/18-16 DLCD Housing Assistance**

Zoe Monahan reviewed the DLCD Housing Grant Assistance Program and recommended a housing needs assessment. Discussion followed.

DARRICK PRICE MOVED TO AUTHORIZE THE MAYOR TO SIGN DLCD REQUEST FOR ASSISTANCE: OREGON HOUSING PLANNING PROJECT APPLICATION FOR A HOUSING NEEDS ASSESSMENT. SECONDED BY TRINI MARQUEZ. Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price and Wytoski voting aye.

9. **Approval of Resolution 17/18-17 Sewer Rate Increase**

Zoe Monahan discussed the need to raise the sewer rates and recommended a two dollar increase. Discussion followed.

**DARRICK PRICE MOVED TO APPROVE RESOLUTION 17/18-17
A RESOLUTION APPROVING THE SEWER SERVICE
MONTHLY RATE SCHEDULE. SECONDED BY JOHN BIXLER.**
*Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price
and Wytoski voting aye.*

**10. Approval of Resolution 17/18-18 Joint Mayor's Letter Regarding Building Code
Division Decision**

Zoe Monahan reviewed the regulations regarding the Building Codes Division (BCD) decision. Mayor Wytoski added that building codes decision could affect future contracting services.

**JOHN BIXLER MOVED TO APPROVE RESOLUTION 17/18-18
AUTHORIZING THE MAYOR TO ADD HER SIGNATURE TO
THE JOINT MAYOR'S LETTER TO ENCOURAGE THE
GOVERNOR TO INTERVENE AND TO REPEAL THE
EMERGENCY RULES REGARDING THE BUILDING CODES
DIVISION (BCD) DECISION. SECONDED BY TRINI MARQUEZ.**
*Motion carried with Bixler, Collins, Mackin, Marquez, McGraw, Price
and Wytoski voting aye.*

11. 2018 Water Discussion

Zoe Monahan stated that the City of Lafayette will be going on water restrictions and due to low water levels, she is recommending that the City of Dayton go on Grade 1 water restrictions as of July 2nd. After Council feedback the City Manager decided to call for voluntary water conservation measures. The City Manager advised that she would be putting water conservation information out to the community.

H. CITY COUNCIL COMMENTS AND CONCERNS

No council comments.

I. INFORMATION REPORTS

1. City Manager's Report

Zoe Monahan reviewed the progress of on-going City projects.

J. ADJOURN

There being no further business, the meeting adjourned at 9:29 pm.

Respectfully submitted:



By: Rochelle Roaden
City Recorder

APPROVED BY COUNCIL on August 20, 2018.

As Written As Amended


Elizabeth Wytoski, Mayor