

Chapter 3 – Business Registrations

Dayton Municipal Code 3.3 states that no individual or entity may conduct business within the City without registering annually with the City Recorder.

Business registrations expire on December 31st of each year and must be renewed annually.

The annual business registration fee is \$25.00.

3.3.1 – Procedure for Registration: An individual, or an agent of an entity, intending to conduct business shall first submit a completed Business Registration Form and annual fee to the City Recorder, either in person during regular business hours at City Hall or by mail.

3.3.2 – Interpretation: Registration pursuant to Dayton Code section 3.3 does not mean that the City authorizes any business activity or that any legal requirements have been met, other than registration pursuant to this section.

3.3.3 – Violation: A violation of any provision of section 3.3 of the Dayton Code shall be a Class B violation.

3.2 – Definitions:

Business – means any enterprise in which more than one consumer pays currency or exchanges personal property for information, goods or services, excluding garage sales and enterprises conducted by individuals under 18 years of age.

Conducted within the City – Whenever an owner or agent of the entity or individual conducting the business is physically within the city limits for the purpose of advertising or conducting business.

Home Occupations: (Businesses in Residential Zones)

- A) The Owner/Operator of a home occupation must first register their business with the City and pay the associated registration fee.
- B) The Owner/Operator shall reside in the home in which the home occupation is conducted. No more than one outside employee shall be permitted per residence.
- C) The home occupation shall be conducted in such a manner as not to create any off premise nuisance.
- D) Signs shall be limited to those placed within a window. Window displays and outdoor signage shall be prohibited.
- E) Structural alterations are permitted provided the residential character of the building is not altered.
- F) No additional parking spaces are required.
- G) Visits by suppliers or customers are limited to the hours of 8 am to 8 pm.
- H) Outdoor signage or displays are prohibited.
- I) The repair (including bodywork), alteration, painting, cleaning, detailing or rebuilding of vehicles including automobiles, motorcycles, tractors and similar mechanized equipment, shall be prohibited.
- J) These provisions do not apply to day-care or family day care providers.

City of Dayton



*“Rich in History
Envisioning our Future”*

Business Registration

Commercial and Residential Zones

City of Dayton

416 Ferry Street – PO Box 339

Dayton OR 97114-0339

(503) 864-2221 - Fax # (503) 864-2956

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